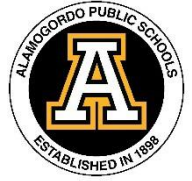


Alamogordo Public Schools
PO Box 650
Alamogordo, NM 88311-0650



Business & Finance
Chief Procurement Officer
1211 Hawaii Avenue
Alamogordo, NM 88310

Office: (575) 812-6044
Fax: (575) 812-6069

Date: February 21, 2024

To: Alamogordo Public Schools Board of Education
Acting Superintendent – Michael Crabtree

From: Chief Procurement Officer

Re: Award Recommendations for RFP #002-2024 – Licensed Professional
Services – On-Call

Background:

The Alamogordo Public Schools has posted and evaluated a Request for Proposal (RFP) for Licensed Professional Services to perform the services as set forth or described in the District's Request for Proposal No. 002-2024. This Request for Proposals was issued on January 8, 2024 proposals were due on January 25, 2024. Contracts would be issued with an On-Call basis where price control will be established with the standard Purchase Order approval process and fall within the budget limitations of the requesting Department/School.

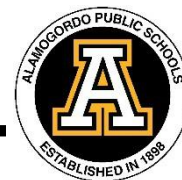
Response:

There were seven companies that submitted a proposal and were deemed responsive to the solicitation: CARDINA Consulting, Stubbs Engineering, Desert Peak Architects, EAA Consulting, GeoTek Inc, Mitchell Associates, and Pettigrew & Associates.

Evaluation:

The Evaluation Committee met on January 26, 2024 to review the seven proposals and scored them in accordance with the published evaluation criteria. No follow-up presentations were deemed necessary.

Outcome:



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The Evaluations Committee based their recommendation of award on the best value method taking into consideration the scoring of published criteria in the Request for Proposal. The evaluation scores are listed below.

Firm/Company	Averaged Evaluators Score
Pettigrew & Associates	101.6
Stubbs Engineering Inc	100.6
EEA Consulting	100
Desert Peak Architects	94
CARDINA Consulting LLC	91.3
Mitchell Associates	83.3
GeoTek, Inc.	81.6

Evaluation criteria allowed a maximum score of 100 with a 5-point NM Resident Business, Veteran or Native American preference also possible. The Evaluation Committee prior to scoring set a minimum threshold of an averaged score of 70.

Recommendations:

The Evaluation Committee for RFP NO. 002-2024 respectfully recommends that the Alamogordo Public School Board of Education award on call contracts to each of the Pettigrew & Associates, Stubbs Engineering Inc, EEA Consulting, Desert Peak Architects, CARDINA Consulting, Mitchell Associates, and GeoTek, Inc.