

Alamogordo Public Schools  
Business & Finance Department

Date: September 27, 2023

To: Pamela Renteria, Acting Superintendent

From: Bryan Runyan

RE: Budget Adjustment Requests

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Please submit the attached Budget Adjustment Request for approval by the Board of Education on September 27, 2023. Below is a summary description:

- 1) BAR 046-000-2324-0011- M – Maintenance – 24346 ARPA-IDEA-B
- 2) BAR 046-000-2324-0012-T – Transfer – 24346 ARPA-IDEA-B
- 3) BAR 046-000-2324-0013-T – Transfer – 24349 - APR-IDEA-PRESCHOOL
- 4) BAR 046-000-2324-0014-M – Maintenance – 24190 -COMPREHENSIVE SUPPORT & IMPROVEMENT
- 5) BAR 046-000-2324-0015-T – Transfer – 24190 -COMPREHENSIVE SUPPORT & IMPROVEMENT

Notes:

- Decrease BAR: Revenue has been decreased via a notice from the Public Education Department (PED), or carry over cash balance from the prior year might have been less than budgeted for
- Increase BAR: Revenue has been increased via a notice from the Public Education Department (PED), or carry over cash balance from the prior year might have been more than budgeted for
- Initial Budget: Award letter may have been received after the July 1 budget had been set
- Maintenance BAR: Funds are being moved within the same function (example: from a 1000 function to a 1000 function)
- Transfer BAR: Funds are being moved from one function to another function (example: from a 1000 function to a 2100 function)

Must submit backup for all BARs, except transfers of funds for SEG or direct grants

**STATE OF NEW MEXICO**  
**PUBLIC EDUCATION DEPARTMENT**  
**300 Don Gaspar Santa Fe, NM 87501-2786**  
**Budget Adjustment Request**

Doc. ID: 046-000-2324-0011-M  
Fund Type: Flowthrough  
Adjustment Type: Maintenance

Fiscal Year: 2023-2024

Entity Name: Alamogordo Public Schools

Adjustment Changes Intent/Scope of Program Yes or No?: No

Contact: Lee Blankenship

Total Approved Budget (Flowthrough):

Phone: 520-370-2511

Email: lee@k12accounting.com

<b>FLOWTHROUGH ONLY</b>	Budget Period: 07/01/2023	To: 06/30/2024
A. Approved Carryover:		
B. Total Current Year Allocation:		
D. Total Funding Available:		

Fund	Function	Object	Program	Location	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
24346 Individuals with Disabilities Education Act (IDEA)/Amercian Rescue Plan Act of 2021 (APR)	1000 Instruction	51300 Additional Compensation	2000 Special Programs	046000 ALAMOGORDO DISTRICT OFFICE	1712 Instructional Assistants - Special Education	\$158,000	(\$11,488)	\$146,512	
24346 Individuals with Disabilities Education Act (IDEA)/Amercian Rescue Plan Act of 2021 (APR)	1000 Instruction	57331 Fixed Assets (more than \$5,000)	2000 Special Programs	046000 ALAMOGORDO DISTRICT OFFICE	0000 No Job Class		\$11,488	\$11,488	
						Sub Total	\$0		
						<b>Indirect Cost</b>			
						<b>DOC. TOTAL</b>	\$0		

**Justification:**

To move unused amounts to 57332 for equipment purchase

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.

Must submit backup for all BARs, except transfers of funds for SEG or direct grants

**STATE OF NEW MEXICO**  
**PUBLIC EDUCATION DEPARTMENT**  
**300 Don Gaspar Santa Fe, NM 87501-2786**  
**Budget Adjustment Request**

Doc. ID: 046-000-2324-0012-T

Fund Type: Flowthrough

Adjustment Type: Transfer

Fiscal Year: 2023-2024

Entity Name: Alamogordo Public Schools

Adjustment Changes Intent/Scope of Program Yes or No?: No

Contact: Lee Blankenship

Total Approved Budget (Flowthrough):

Phone: 520-370-2511

Email: lee@k12accounting.com

<b>FLOWTHROUGH ONLY</b>
Budget Period: 07/01/2023 To: 06/30/2024
A. Approved Carryover:
B. Total Current Year Allocation:
D. Total Funding Available:

Fund	Function	Object	Program	Location	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
24346 Individuals with Disabilities Education Act (IDEA)/Amercian Rescue Plan Act of 2021 (APR)	1000 Instruction	51300 Additional Compensation	2000 Special Programs	046000 ALAMOGORDO DISTRICT OFFICE	1412 Teachers-Special Education	\$100,000	(\$36,005)	\$63,995	
24346 Individuals with Disabilities Education Act (IDEA)/Amercian Rescue Plan Act of 2021 (APR)	1000 Instruction	51300 Additional Compensation	2000 Special Programs	046000 ALAMOGORDO DISTRICT OFFICE	1712 Instructional Assistants - Special Education	\$158,000	(\$36,005)	\$121,995	
24346 Individuals with Disabilities Education Act (IDEA)/Amercian Rescue Plan Act of 2021 (APR)	2700 Student Transportation	57311 Vehicles General	0000 No Program	046000 ALAMOGORDO DISTRICT OFFICE	0000 No Job Class		\$72,010	\$72,010	
Sub Total							\$0		
Indirect Cost									
<b>DOC. TOTAL</b>							<b>\$0</b>		

**Justification:**

To move unused amounts to fn 2700.57311 vehicle purchase

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

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**STATE OF NEW MEXICO**  
**PUBLIC EDUCATION DEPARTMENT**  
 300 Don Gaspar Santa Fe, NM 87501-2786  
**Budget Adjustment Request**

Doc. ID: 046-000-2324-0013-T

Fund Type: Flowthrough

Adjustment Type: Transfer

Fiscal Year: 2023-2024

Entity Name: Alamogordo Public Schools

Adjustment Changes Intent/Scope of Program Yes or No?: No

Contact: Lee Blankenship

Total Approved Budget (Flowthrough):

Phone: 520-370-2511

Email: lee@k12accounting.com

<b>FLOWTHROUGH ONLY</b>	Budget Period: 07/01/2023	To: 06/30/2024
A. Approved Carryover:		
B. Total Current Year Allocation:		
D. Total Funding Available:		

Fund	Function	Object	Program	Location	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
24349 IDEA/American Rescue Plan Act of 2021 (ARP) Preschool CFDA 84.173X	2100 Support Services-Students	53330 Professional Development	2000 Special Programs	046000 ALAMOGORDO DISTRICT OFFICE	0000 No Job Class	\$20,000	(\$10,580)	\$9,420	
24349 IDEA/American Rescue Plan Act of 2021 (ARP) Preschool CFDA 84.173X	1000 Instruction	56118 General Supplies and Materials	2000 Special Programs	046000 ALAMOGORDO DISTRICT OFFICE	0000 No Job Class	\$3,421	\$10,580	\$14,001	
Sub Total							\$0		
Indirect Cost									
<b>DOC. TOTAL</b>							<b>\$0</b>		

**Justification:**

Move unused PD amounts to Fn 1000 General Supplies

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

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**STATE OF NEW MEXICO**  
**PUBLIC EDUCATION DEPARTMENT**  
**300 Don Gaspar Santa Fe, NM 87501-2786**  
**Budget Adjustment Request**

Doc. ID: 046-000-2324-0014-M  
Fund Type: Flowthrough  
Adjustment Type: Maintenance

Fiscal Year: 2023-2024

Entity Name: Alamogordo Public Schools

Adjustment Changes Intent/Scope of Program Yes or No?: No

Contact: Lee Blankenship

Total Approved Budget (Flowthrough):

Phone: 520-370-2511

Email: lee@k12accounting.com

<b>FLOWTHROUGH ONLY</b>	
Budget Period: 07/01/2023	To: 06/30/2024
A. Approved Carryover:	
B. Total Current Year Allocation:	
D. Total Funding Available:	

Fund	Function	Object	Program	Location	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
24190 Title I - Comprehensive Support and Improvement (CSI)	1000 Instruction	53330 Professional Development	0000 No Program	046000 ALAMOGORDO DISTRICT OFFICE	0000 No Job Class	\$179,157	(\$93,000)	\$86,157	
24190 Title I - Comprehensive Support and Improvement (CSI)	1000 Instruction	51300 Additional Compensation	1010 Regular Education (PreK-12) Programs	046000 ALAMOGORDO DISTRICT OFFICE	1411 Teachers-Grades 1-12		\$30,000	\$30,000	
24190 Title I - Comprehensive Support and Improvement (CSI)	1000 Instruction	56113 Software	1010 Regular Education (PreK-12) Programs	046000 ALAMOGORDO DISTRICT OFFICE	0000 No Job Class		\$30,000	\$30,000	
24190 Title I - Comprehensive Support and Improvement (CSI)	1000 Instruction	56118 General Supplies and Materials	1010 Regular Education (PreK-12) Programs	046000 ALAMOGORDO DISTRICT OFFICE	0000 No Job Class		\$33,000	\$33,000	
Sub Total							\$0		
Indirect Cost									
<b>DOC. TOTAL</b>							<b>\$0</b>		

**Justification:**

To move unused PD amounts for anticipated supplies, software, and additional comp

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

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**PUBLIC EDUCATION DEPARTMENT**  
**300 Don Gaspar Santa Fe, NM 87501-2786**  
**Budget Adjustment Request**

Doc. ID: 046-000-2324-0015-T

Fund Type: Flowthrough

Adjustment Type: Transfer

Fiscal Year: 2023-2024

Entity Name: Alamogordo Public Schools

Adjustment Changes Intent/Scope of Program Yes or No?: No

Contact: Lee Blankenship

Total Approved Budget (Flowthrough):

Phone: 520-370-2511

Email: lee@k12accounting.com

<b>FLOWTHROUGH ONLY</b>	
Budget Period: 07/01/2023	To: 06/30/2024
A. Approved Carryover:	
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Fund	Function	Object	Program	Location	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
24190 Title I - Comprehensive Support and Improvement (CSI)	1000 Instruction	53330 Professional Development	0000 No Program	046000 ALAMOGORDO DISTRICT OFFICE	0000 No Job Class	\$179,157	(\$20,000)	\$159,157	
24190 Title I - Comprehensive Support and Improvement (CSI)	2400 Support Services-School Administration	51300 Additional Compensation	0000 No Program	046000 ALAMOGORDO DISTRICT OFFICE	1112 Principals		\$10,000	\$10,000	
24190 Title I - Comprehensive Support and Improvement (CSI)	2400 Support Services-School Administration	53330 Professional Development	0000 No Program	046000 ALAMOGORDO DISTRICT OFFICE	0000 No Job Class		\$10,000	\$10,000	
Sub Total							\$0		
Indirect Cost									
<b>DOC. TOTAL</b>							<b>\$0</b>		

**Justification:**

To move unused 1000.53330 amounts to fn 2400

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

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