



ALAMOGORDO PUBLIC SCHOOLS BOARD OF EDUCATION  
Administrative Complex – 1211 Hawaii Ave., Alamogordo, NM

**MINUTES**  
**Regular Board Meeting**  
**(Virtual Meeting)**  
**Wednesday, May 20, 2020, 6:00 pm**

Upon Roll Call of the Board, the following board present (via Google Hangouts Meet, Virtual Meeting) were:

President Angela M. Cadwallader  
Vice-President Ryan Sherwood  
Secretary Carol Teweleit  
Member Judy Rabon  
Member Anthony Torres

Holloman Ex-Officio Col Bryan Callahan was absent from the meeting.

District Staff Members present (via Google Hangouts Meet, Virtual Meeting):

Jerrett Perry, Superintendent  
Lisa Patterson, Executive Assistant  
Colleen Tagle, Deputy Superintendent  
Cara Malone, Deputy Superintendent  
Justin Burks, Chief of Capital Outlay & Facilities  
Bryan Runyan, K-12 Accounting

Minutes were prepared by Executive Assistant Lisa Patterson.

**A. Introductions**

**1. Call to Order**

President Cadwallader called this meeting to order at 6:00 p.m

**2. Pledge of Allegiance and Salute to the Flag of the State of New Mexico**

**3. Adoption of Agenda – ACTION**

Secretary Teweleit made a motion to adopt the agenda. Vice-President Sherwood seconded.

Executive Assistant Lisa Patterson conducted a roll call vote.

President Cadwallader voted “aye”

Vice-President Sherwood voted “aye”

Secretary Teweleit voted “aye”

Member Rabon voted “aye”

Member Torres voted “aye”

All Board members present voted “aye”, motion passes.

**4. Welcome and Introduction**

President Cadwallader commended the district and all staff for the wonderful job they have done for graduation.

**B. Approval of Minutes - ACTION**

**1. Consider Approval of Minutes for the April 15, 2020 Virtual Regular Board Meeting, the April 22, 2020 Board Work Session, the May 4, 2020 Board Work Session and the May 6, 2020 Special Board Meeting**

Vice-President Sherwood made a motion to approve these minutes. Member Rabon seconded.

Executive Assistant Lisa Patterson conducted a roll call vote.

President Cadwallader voted “aye”

Vice-President Sherwood voted “aye”

Secretary Teweleit voted “aye”

Member Rabon voted “aye”

Member Torres voted “aye”

All Board members present voted “aye”, motion passes.

**C. Presentations/Recognitions**

**1. Recognition of 2019-2020 Student Ex-Officio Board Member, Megan Steeby**

Superintendent Perry presented Megan Steeby with an appreciation plaque earlier in the week. Megan was commended for doing an exceptional job during her term as the student ex-officio. Megan represented the school district in a tremendous way.

**D. Public Participation - first session for agenda items only**

There was no public participation during the first session.

**E. Reports**

**1. Superintendent's Report**

Superintendent Perry reported as follows:

- Expressed how proud he is of all staff
- Mr. Michael Crabtree was introduced as the Principal for La Luz Elementary, Rachell Lynn as the Principal for Holloman Elementary and Kristie Eamello as the Principal for Academy del Sol.
- The extended learning plan has been going great. The live field trips have been great experiences for our students. Kudos to Deputy Superintendent Malone for going above and beyond to find extra grant funds to benefit our students.
- The bond sales were a success. Thank you to Cuddy McCarthy, RBC Capital and Hilltop Security
- We have been able to maintain our A-1 enhanced moody rating status.
- A special board meeting is planned for May 28 to approve the 1.5 million funds in the CARES Act Funds
- Dr. Ken Moore and his team have done a tremendous job with graduation.
- Expressed his appreciation to the Board for their help with graduation
- A special legislative session is planned for mid-June. We must continue lobbying for our district.
- Expressed his sincere appreciation to Col Campo and Col Callahan for making the flyover happen and for the special relationship we have with Holloman AFB
- A work session is planned on May 28, immediately following the Special Board Meeting, to discuss next step plans for the Chaparral Middle School project

- A project manager will be hired soon for Holloman Elementary School

## 2. Departmental Reports

- a. **Justin Burks, Chief of Capital Outlay & Facilities - Facilities Update**  
Chief Burks provided an update on ongoing construction and maintenance projects.

### Sunset Hills

- Complete and closed out

### Holloman Elementary

- Pleased to report that Greerford Stafford Architects met the deadline for the 95% construction document turn-in
- The RFP proposed date will be around July 22 for the construction of Holloman. If all goes according to plan, a contract will be awarded mid-September with a notice to proceed issued by end of September/early October. The potential target date to operate the school is August 2022.

### Chaparral Middle School

- A productive ed spec kickoff meeting with consultant, Think Smart recently occurred.
- The ed spec process is beginning; meetings are being coordinated. The Board is welcome to engage in this process
- We are gathering all our options with regard to site location

### Sacramento Demolition

- has been delayed because of the approvals needed for the construction documents from PSFA and CID.

### Pre-K Playground

- The design is complete and equipment has been ordered.

Chief Burks mentioned that discussion of the plans for the summer maintenance projects has begun.

Superintendent Perry stated that he received word from the Governor's Office that the Special Legislative Meeting is slated for June 18.

- b. **Cara Malone, Deputy Superintendent of Teaching & Learning – Department Updates**

Deputy Superintendent Cara Malone gave the Board an update on Teaching and Learning. Deputy Malone reviewed continuous learning campus data with the Board. Deputy Malone reported that we have had 1,245 active google classrooms from April through May 19. On April 6, there were 4,510 posts by our teachers. We are consistently at about 90% of our students actively engaged. According to a recent research, 32% of teachers are in need of some type of support. Mrs. Malone presented results of the Title I parent/staff surveys that were recently sent out. Mrs. Malone spoke briefly about the virtual field trips, new teacher mentoring and support, and summer curriculum writing.

- c. **Colleen Tagle, Deputy Superintendent of Operations - Department Updates**  
Deputy Superintendent Colleen Tagle gave the Board an overview of her

department. The Health Services Department continue to monitor temperatures and have been helping with graduation. Lisa Patch, Director of Health Services, recently purchased infrared thermometers. Central Receiving has been working diligently to get supplies in for graduation and last minute items in. The Safety & Security team has also been working hard during this time. Mr. Doyle Syling has been leading the forefront with the cyber security program to ensure our staff and students are safe. Mrs. Tagle discussed the vacancies in the district. Renewal letters have been sent to existing employees. Contracts will go out after the special legislative session. Mrs. Tagle expressed her appreciation to the Transportation and Student Nutrition Departments for their dedication and hard work during this crisis.

- d. **Bryan Runyan, K-12 Accounting - Business & Finance Updates/Reports**  
Mr. Bryan Runyan gave the Board an overview of the Finance Department, discussed the finance reports and gave an update on the budget process. The Public Education Department will give final approval around the end of June or beginning of July. Mr. Runyan briefly noted the deadlines for submission of all budget adjustment requests.

- 3. **Holloman Ex-Officio Member's Report - Col Bryan Callahan**  
Col Bryan Callahan was absent from this meeting.

AHS Principal Dr. Kenneth Moore expressed his appreciation and gratitude to the team for their support and assistance in honoring all graduates.

Superintendent Perry and the Board expressed their appreciation to Dr. Moore and the entire team for the outstanding job they did to ensure seniors experienced their graduation.

- F. **Board Discussion – none**  
There was no board discussion.

- G. **Consent Agenda – ACTION**

- 1. **Bids - none**
- 2. **Contracts**
  - a. **Renewal of contract 005-1718-C4 between Jaramillo Accounting Group and Alamogordo Public Schools and any resulting purchase requisitions**
  - b. **Renewal of Contract 034-1718-C3-4 between Soliant Health, Inc. and Alamogordo Public Schools and any resulting purchase requisitions**
- 3. **Purchase Requisitions**
  - a. **Heinemann Purchase Requisitions 2005118 and 2005101 - \$55,080 (split funding) for the purchase of Fountas/FPC Interactive Read Along Grade Kg and 1st (procured through NM Procurement Code Exemption statute 13-1-98, purchases of books, periodicals, and training materials in printed or digital format from a publisher or copyright holders thereof)**
  - b. **Heinemann Purchase Requisition 2005143 - \$57,963.60 for the purchase of Fountas & Pinnell Leveled Literacy Intervention Kits, Grades 3-5 at Desert Star Elementary. (Procured through NM Procurement Code Exemption statute 13-1-98, purchases of books, periodicals, and training materials in printed**

- or digital format from a publisher or copyright holders thereof
      - c. **Benchmark Education Company Purchase Requisition 2005142 - \$94,542 for the purchase of classroom library books for Pre-K. (procured through Region 19 Allied States Purchasing Cooperative under contract 18-7283)**
      - d. **CDW-G Purchase Requisitions (11) totaling \$551,659.39 for Network Infrastructure Upgrade Aruba Phase II. (procured through contract 018-1819-C signed by Board on 5.23.19)**
  - 4. **Budget Adjustment Requests**
    - 1) **046-000-1920-0065-M – Maintenance – 27545 Extra Curricular/Field Trip**
    - 2) **046-000-1920-0066-T – Transfer – 27545 Extra Curricular/Field Trip**
    - 3) **046-000-1920-0067-T – Transfer – 24101 Title I**
    - 4) **046-000-1920-0069-T – Transfer – 24112 IDEA Early Intervention**
    - 5) **046-000-1920-0070-T – Transfer – 24106 IDEA B**
    - 6) **046-000-1920-0071-T – Transfer – 27149 NM Pre K**
    - 7) **046-000-1920-0073-M – Maintenance – 27123 STEM Career Tech Ed**
    - 8) **046-000-1920-0074-T – Transfer – 11000 Operational**
    - 9) **046-000-1920-0075-M – Maintenance – 11000 Operational**
  - 5. **Fundraisers**

As submitted.
  - 6. **Charitable Donations - none**
  - 7. **Resolution No. 2019-2020-9 providing for the sale or disposal of Surplus Personal Property of the School District**

Vice-President Sherwood made a motion to approve the consent agenda. Secretary Teweleit seconded.

Executive Assistant Lisa Patterson conducted a roll call vote.

President Cadwallader voted “aye”  
Vice-President Sherwood voted “aye”  
Secretary Teweleit voted “aye”  
Member Rabon voted “aye”  
Member Torres voted “aye”

All Board members present voted “aye”, motion passes.

#### **H. Information to the Board**

- 1. **Purchase Order Listing for April 2020**
- 2. **Accounts Payable Check Listing for April 2020**

President Cadwallader stated that the Board has reviewed these reports for the month of April 2020.

#### **I. Other Items of Business**

- 1. **Consider approval of updated Special Education Policies/Procedures and adoption of assurances established under IDEA-B regulations for Special Education - ACTION**

Member Teweleit made a motion to approve the updated SPED Policies/Procedures and adoption of assurances established under IDEA-B regulations for SPED. Vice-President Sherwood seconded.

Executive Assistant Lisa Patterson conducted a roll call vote.

President Cadwallader voted “aye”  
Vice-President Sherwood voted “aye”  
Secretary Teweleit voted “aye”  
Member Rabon voted “aye”  
Member Torres voted “aye”

All Board members present voted “aye”, motion passes.

**2. Consider approval of the 2020-2021 Elementary Fine Arts Education Grant – ACTION**

Member Rabon made a motion to approve the 2020-2021 Elementary Fine Arts Education Grant. Vice-President Sherwood seconded.

Executive Assistant Lisa Patterson conducted a roll call vote.

President Cadwallader voted “aye”  
Vice-President Sherwood voted “aye”  
Secretary Teweleit voted “aye”  
Member Rabon voted “aye”  
Member Torres voted “aye”

All Board members present voted “aye”, motion passes.

**3. Consider approval of 2020-2021 Title I, Title II, Title III and Title IV Applications – ACTION**

Vice-President Sherwood made a motion to approved the Title I, Title II, Title III, and Title IV Applications. Secretary Teweleit seconded.

Executive Assistant Lisa Patterson conducted a roll call vote.

President Cadwallader voted “aye”  
Vice-President Sherwood voted “aye”  
Secretary Teweleit voted “aye”  
Member Rabon voted “aye”  
Member Torres voted “aye”

All Board members present voted “aye”, motion passes.

**4. Consider approval of the 2020-2021 IDEA-B Application – ACTION**

Member Rabon made a motion to approve the 2020-2021 IDEA-B Application. Secretary Teweleit seconded.

Executive Assistant Lisa Patterson conducted a roll call vote.

President Cadwallader voted “aye”  
Vice-President Sherwood voted “aye”  
Secretary Teweleit voted “aye”  
Member Rabon voted “aye”  
Member Torres voted “aye”

All Board members present voted “aye”, motion passes.

**5. Consider approval of Medicaid School Based Services Program Contract – ACTION**

Secretary Teweleit made a motion to approve the Medicaid School Based Services Program Contract. Vice-President Sherwood seconded.

Executive Assistant Lisa Patterson conducted a roll call vote.

President Cadwallader voted “aye”  
Vice-President Sherwood voted “aye”  
Secretary Teweleit voted “aye”  
Member Rabon voted “aye”  
Member Torres voted “aye”

All Board members present voted “aye”, motion passes.

**6. Consider approval of the 2020-2021 APS School Calendar – ACTION**

Member Rabon made a motion to approve the 2020-2021 APS School Calendar. President Cadwallader seconded.

Executive Assistant Lisa Patterson conducted a roll call vote.

President Cadwallader voted “aye”  
Vice-President Sherwood voted “aye”  
Secretary Teweleit voted “aye”  
Member Rabon voted “aye”  
Member Torres voted “aye”

All Board members present voted “aye”, motion passes.

**J. APS Board Policy Manual – none**

There were no board policies.

**K. Public Participation - second session for non-agenda items**

There was no public participation during the second session.

**L. Board Members' Advance Planning/Upcoming Events**

**May 25, 2020 - Memorial Day Holiday**  
**TBA - NMSBA School Law Conference, Albuquerque**  
**June 17, 2020 - Regular Board Meeting**  
**July 4, 2020 - Independence Day Holiday**

**M. Adjournment**

With no further business to conduct, the meeting adjourned at 8:11 p.m.

Angela M. Cadwallader 6.17.2020  
Board President Date

Carol Teweleit 6.17.2020  
Board Secretary Date