



ALAMOGORDO PUBLIC SCHOOLS BOARD OF EDUCATION
Administrative Complex – 1211 Hawaii Ave., Alamogordo, NM

MINUTES
Regular Board Meeting
(Virtual Meeting)
Wednesday, April 15, 2020, 6:00 pm

Board Members present (via Google Hangouts Meet, Virtual Meeting) were:

President Angela M. Cadwallader
Vice-President Ryan Sherwood
Secretary Carol Teweleit
Member Judy Rabon
Holloman Ex-Officio Col Bryan Callahan

Member Anthony Torres was absent from the meeting.

District Staff Members present (via Google Hangouts Meet, Virtual Meeting):

Jerrett Perry, Superintendent
Lisa Patterson, Executive Assistant
Colleen Tagle, Deputy Superintendent
Cara Malone, Deputy Superintendent
Justin Burks, Chief of Capital Outlay & Facilities
Bryan Runyan, K-12 Accounting

Minutes were prepared by Executive Assistant Lisa Patterson.

A. Introductions

1. Call to Order

President Cadwallader called this meeting to order at 6:00 p.m

2. Pledge of Allegiance and Salute to the Flag of the State of New Mexico

3. Adoption of Agenda – ACTION

Superintendent Perry requested this correction, under G. Consent Agenda: the cost of Purchase Requisition Cooperative Educational Services Purchase Requisition for Pre-K Playground Equipment, Item 3a, was incorrect. The correct price is \$222,024.28.

Member Judy Rabon made a motion to adopt the agenda as revised. Secretary Teweleit seconded.

Executive Assistant Lisa Patterson conducted a roll call vote.

President Cadwallader voted “aye”

Vice-President Sherwood voted “aye”

Secretary Teweleit voted “aye”

Member Rabon voted “aye”

All Board members present voted “aye”, motion passes.

4. Welcome and Introduction

B. Approval of Minutes - ACTION

1. Consider Approval of Minutes for the March 26, 2020 Virtual Regular Board Meeting

Secretary Teweleit made a motion to approve these minutes. Member Rabon seconded.

Executive Assistant Lisa Patterson conducted a roll call vote.

President Cadwallader voted “aye”

Vice-President Sherwood voted “aye”

Secretary Teweleit voted “aye”

Member Rabon voted “aye”

All Board members present voted “aye”, motion passes.

C. Presentations/Recognitions – none

There were no presentations or recognitions.

D. Public Participation - first session for agenda items only

There was no public participation during the first session.

E. Reports

1. Superintendent's Report

Superintendent Perry reported as follows:

- Stated how incredibly proud he is of the district during this time of crisis
- Expressed his sincere appreciation to the Student Nutrition Department and Transportation Department
- Thank you to Deputy Superintendent Cara Malone and her tech team for implementing and delivering the continuous learning plan to ensure our students are taken care of.

2. Departmental Reports

**a. Justin Burks, Chief of Capital Outlay & Facilities - Facilities Update
i. Draft Facility Master Plan**

Chief Burks provided an update on ongoing construction and maintenance projects.

Sunset Hills

- Close out documents have been received and are currently under review with the architect.

Holloman Elementary

- 50% construction documents have been turned in.
- Anticipate having construction documents finalized by end of May.
- Will be going to the Capital Outlay Council in October for construction funds for this project

Chaparral Middle School

- The Geo Technical Report on the soil conditions was received; significant soil issues were discovered.
- The estimate in over excavation costs will be a minimum of \$777,000
- The Education Specification Consultant has been identified and a proposal has been received

Sacramento Elementary

- The specifications and asbestos report are complete and are under the review by the PSFA

Mr. Burks spoke briefly about the draft facility master plan and asked the Board to review the plan. The plan will be on the May agenda for Board approval.

b. Cara Malone, Deputy Superintendent of Teaching & Learning – Department Updates

i. Proposed Start and End Time Changes for the 2020-21 School Year

Deputy Superintendent Malone reported on continuous learning and was pleased to report that virtual instruction is going great. To date, 1,721 chomebooks have been checked out to students. Deputy Malone discussed the virtual professional development that teachers have been receiving. We have 1,409 active classes in Google Classroom and as of April 10, there were 5,312 active students, which is about 80% of our students. A plan is in place to reach the additional 20% of students. Families have been able to send pictures in of their students learning at home. Deputy Malone stated weekly themes of virtual field trips will begin in the next week; one will be a tiger week and another will consist of a career week. In addition, hot spots will be placed on 10 of our buses to take into neighborhoods to allow families to connect to the internet. Deputy Malone briefly discussed and showcased the new playground equipment for the Pre-K Facility.

The proposed start and end times for SY 2020-21 were discussed. A survey was given to teachers and of the 220 responses, 95% believe they could use the additional time for professional learning communities. Majority of teachers are interested in an early release versus a late start; however, they are still looking at what will be best for the district and the community. NEA is also in support of this plan. Deputy Malone discussed and presented the proposed times for Pre-K, elementary and secondary.

c. Colleen Tagle, Deputy Superintendent of Operations - Department Updates

Deputy Superintendent Tagle gave the Board an overview of her department. Deputy Tagle reported that between March 16 and April 9, 135,410 meals have been served district wide. Over 37,000 meals have been distributed by bus deliveries. The school with the most meals served is Sunset Hills with Holloman and Alamogordo High School following closely behind.

Deputy Tagle reported that the new shorter buses have been received. The Health Services team has been working endlessly to ensure employees are safe and they continue to monitor temperatures. Mr. Doyle Syling, Chief of Safety & Security, has been working with the local emergency responder groups and has been staying in communication with them. Deputy Tagle stated she and her team are committed to protecting all APS staff from reduction. Deputy Tagle stated that NMRHCA is proposing a date of May 22 as a potential public rule hearing.

d. Bryan Runyan, K-12 Accounting - Business & Finance Updates/Reports

Mr. Bryan Runyan gave the Board an update on Business & Finance. Mr. Runyan stated he was in receipt of the Operational SEG (a formula used to determine funding for public schools) amount for SY 2020-21 and stated the budget is due to PED (Public Education Department) on May 8. Mr. Runyan will be working with the APS team to look for cost saving alternatives.

Board Budget Work Sessions will be planned to review a draft budget prior to approval and submission to PED. Mr. Runyan also briefly explained the process for budget review/approval.

3. Holloman Ex-Officio Member's Report - Col Bryan Callahan

Col. Bryan Callahan expressed his appreciation to the tech team for the distribution of chromebooks to Holloman families. Alamogordo is doing phenomenal in the virtual learning environment. Col Callahan offered his assistance with the virtual field trips. Col Callahan also stated that Holloman families will begin their permanent change of station (PCS) on June 30.

F. Board Discussion

1. Discussion of the Alamogordo Public Schools 2020-2021 Operating Budget

Superintendent Perry led the discussion on the 2020-2021 Operating Budget and answered questions posed by the Board. Superintendent Perry stated there are major challenges the district is getting ready to approach but we have the best team and will get through these challenging times. Positions are being reviewed to ensure that staffing is balanced appropriately throughout the district. Vice-President Sherwood suggested the district look at a 5 percent to 10 percent decrease instead of looking at any increases for the 20-21 budget. Budget work sessions will be scheduled to review and discuss the budget process/draft budget.

G. Consent Agenda - ACTION

1. Bids - none

2. Contracts

- a. Contract 004-1819-C3 between Behavior Change Institute and Alamogordo Public Schools and any resulting purchase requisitions**
- b. Contract 034-1718-C4-4 between Therapia Staffing LLC and Alamogordo Public Schools and any resulting purchase requisitions**
- c. E-Rate Contract 019-1819-C2 between Tularosa Communications and Alamogordo Public Schools and any resulting purchase requisitions**

3. Purchase Requisitions

- a. Cooperative Educational Services Purchase Requisition for Pre-K Playground Equipment - \$203,636.46**

4. Budget Adjustment Requests

- 1) 046-000-1920-0062-I – Increase – 27109 Instructional Materials**
- 2) 046-000-1920-0063-T – Transfer – 11000 Operational**
- 3) 046-000-1920-0064-T – Transfer – 27149 Pre-K Initiative**

5. Fundraisers - none

6. Charitable Donations

- 1) Bellows, Helen – Donation Value \$100 – AHS Principal's Fund**
- 2) Blue Stone – Donation Value \$350 – ADS Student Yearbooks**

Total \$450

Member Rabon made a motion to approve the Consent Agenda. Secretary Teweleit seconded.

Executive Assistant Lisa Patterson conducted a roll call vote.

President Cadwallader voted “aye”

Vice-President Sherwood voted “aye”

Secretary Teweleit voted “aye”

Member Rabon voted “aye”

All Board members present voted “aye”, motion passes.

H. Information to the Board

- 1. Accounts Payable Check Listing**
- 2. Purchase Order Listing**

President Cadwallader stated that the Board has reviewed these reports for the month of March 2020.

I. Other Items of Business

- 1. Consideration of and approval of a Resolution Authorizing Sale of General Obligation School Bonds, Establishing Procedures for the Sale and Delivery of the Bonds, and Authorizing Other Matters Related to the Issuance of the Bonds – ACTION**

Erik Harrigan, a representative of RBC Capital Markets LLC gave the Board an overview of the bond sale under consideration and answered questions posed by the Board.

Upon roll call of the Board by Executive Assistant Lisa Patterson, the following Board Members were found to be present:

Board President Angela Cadwallader
Board Vice-President Ryan Sherwood
Board Secretary Carol Teweleit
Board Member Judy Rabon

Board Member Anthony Torres was absent.

President Cadwallader called for a motion and second to adopt Resolution Authorizing Sale of General Obligation School Bonds, Establishing Procedures for the Sale and Delivery of the Bonds, and Authorizing Other Matters Related to the Issuance of the Bonds

Secretary Teweleit made a motion to adopt the Resolution. Vice-President Sherwood seconded.

President Cadwallader asked the Recording Secretary to conduct a roll call vote on the resolution.

The results of a roll call vote taken by Executive Assistant Lisa Patterson were:

President Cadwallader voted “aye”
Vice-President Sherwood voted “aye”
Secretary Teweleit voted “aye”
Member Rabon voted “aye”
Member Torres was absent

Motion passed 4-0.

- 2. Consider approval of the proposed start and end school day time changes for the 2020-2021 School Year – ACTION
Presented by Deputy Superintendent Cara Malone**

Member Rabon made a motion to approve the proposed start and end school day time changes for SY 2020-21. Secretary Teweleit seconded.

Executive Assistant Lisa Patterson conducted a roll call vote.

President Cadwallader voted “aye”

Vice-President Sherwood voted “aye”

Secretary Teweleit voted “aye”

Member Rabon voted “aye”

All Board members present voted “aye”, motion passes.

J. APS Board Policy Manual – none

There were no policies to present.

K. Public Participation - second session for non-agenda items

There was no public participation during the second session.

L. Board Members' Advance Planning/Upcoming Events

May 20, 2020 - Regular Board Meeting

May 21, 2020 - Academy del Sol Graduation (tentative)

May 22, 2020 - Alamogordo High School Graduation (tentative)

May 25, 2020 - Memorial Day Holiday

May 28-30, 2020 - NMSBA School Law Conference, Albuquerque (tentative)

M. Convene in Executive Session

**Consultation of Superintendent and Board of Education pursuant to 22-12A-12,
Excessive Absenteeism**

Secretary Teweleit made a motion to go into closed Executive Session at 8:49 p.m. to discuss excessive absenteeism pursuant to 22-12A-12. Vice-President Sherwood seconded.

Executive Assistant Lisa Patterson conducted a roll call vote.

President Cadwallader voted “aye”

Vice-President Sherwood voted “aye”

Secretary Teweleit voted “aye”

Member Rabon voted “aye”

All Board members present voted aye, motion passes.

N. Reconvene in Open Session

The Board reconvened open session at 9:01 p.m.

No action was taken by the Board during the Executive Session. Matters discussed were limited to those published on the agenda.

O. Adjournment

With no further business to conduct, the meeting adjourned at 9:02 p.m.

Angela Cadwallader *for* 5.20.2020
Board President Date

Carol Teweleit *for* 5.20.2020
Board Secretary Date