



ALAMOGORDO PUBLIC SCHOOLS BOARD OF EDUCATION
Administrative Complex – 1211 Hawaii Ave., Alamogordo, NM

MINUTES
VIRTUAL Regular Board Meeting
Thursday, March 26, 2020 5:30 p.m.

Board Members present (via Google Hangouts Meet, Virtual Meeting) were:

President Angela M. Cadwallader
Vice-President Ryan Sherwood
Secretary Carol Teweleit
Member Anthony Torres
Member Judy Rabon
Holloman Ex-Officio Col Bryan Callahan

District staff members present (via Google Hangouts Meet, Virtual Meeting):

Jerrett Perry, Superintendent
Lisa Patterson, Executive Assistant
Colleen Tagle, Deputy Superintendent
Cara Malone, Deputy Superintendent
Justin Burks, Chief of Capital Outlay & Facilities
Bryan Runyan, K-12 Accounting

Minutes were prepared by Executive Assistant Lisa Patterson.

A. Introductions

1. Call to Order

President Cadwallader called this meeting to order at 5:32 p.m.

2. Pledge of Allegiance and Salute to the Flag of the State of New Mexico

3. Adoption of Agenda – ACTION

Superintendent Perry requested that Item M., Convene in Executive Session be moved to the end of the agenda, after adjournment of the regular meeting.

Secretary Teweleit made a motion to adopt the agenda as revised. Member Torres seconded.

Executive Lisa Patterson conducted a roll call vote.

President Cadwallader voted “aye”

Vice-President Sherwood voted “aye”

Secretary Teweleit voted “aye”

Member Torres voted “aye”

Member Rabon voted “aye”

All Board members voted aye, motion passes.

4. Welcome and Introduction

President Cadwallader commended Superintendent Perry and his team for the outstanding job they are doing feeding the kids during the closure of schools.

B. Approval of Minutes - ACTION

1. Consider Approval of Minutes for the February 19, 2020 Executive Session and Regular Board Meeting, the March 9, 2020 Board Work Session, the March 11, 2020 Executive Session, and the March 12, 2020 Emergency Board Meeting.

Vice-President Sherwood made a motion to approve the minutes. Secretary Teweleit seconded.

Executive Lisa Patterson conducted a roll call vote.

President Cadwallader voted “aye”

Vice-President Sherwood voted “aye”

Secretary Teweleit voted “aye”

Member Torres voted “aye”

Member Rabon voted “aye”

All Board members voted aye, motion passes.

C. Presentations/Recognitions

1. Presentation - Board Finance Plan Update for General Obligation Bond 2020 Presented by Regina Gaysina, RBC Capital Markets

Erik Harrigan, a representative of RBC Capital Markets LLC gave the Board an overview of the bond finance plan and the timeline to sale the bonds. Mr. Harrigan discussed the history of the assessed valuation and tax rates. Mr. Harrigan noted that the next GO Bond Elections are scheduled for November 2023 and November 2027 for approximately \$20,000,000 each to be sold over a 4 year period.

D. Public Participation - first session for agenda items only

There was no public participation during the first session.

E. Reports

1. Superintendent's Report

Superintendent Perry reported as follows:

- An emergency board meeting was held on the evening of March 12, 2020 to discuss the mandated public school closure as a result of the Corona Virus (COVID-19) pandemic and the transition plan for the Alamogordo Public Schools.
- It is important that we practice social distancing and stay home during this crisis.
- The APS School district will be here for our community from the beginning to the end and we have a strong team that is working around the clock to ensure that we are prepared to complete our mission of feeding students and delivering instruction.
- APS has fed over 26,000 students over the last 8 days.
- Superintendent Perry expressed his appreciation to Deputy Superintendent Tagle and her team for taking care of our students and ensuring meals continue to flow.
- Lisa Patch, Director of Health Services is doing an amazing job to ensure that we understand the importance of following the protocols from food preparation to monitoring symptoms.
- The APS team is responding with great vigilance; we are true champions.
- We are designing multiple instructional plans to address teaching and learning during the closure of schools.
- The US Dept. of Education has cancelled all standardized based assessments.
- Be assured that a plan is in place for our high school seniors.

- The Public Education Department is waiving the number of academic hours required for students this year. Districts will be required to submit a continuous learning plan.
- Our technology team is doing a phenomenal job. We have computers and the infrastructure. We are continuing to identify hot spots. We are doing everything we can to ensure students continue receiving education during this time.

2. Departmental Reports

a. **Justin Burks, Chief of Capital Outlay & Facilities - Facilities Update**

Chief Burks provided an update on ongoing construction and maintenance projects. Sunset Hills is at about 95% close out. The contractor has compiled their final billing statement and they have removed all of their equipment from the site. The turn in of 50% construction documents for Holloman Elementary have been received. The estimate of probable cost has been received and we are within budget. Mr. Burks stated they are expected to be at 95% turn in on May 13 for construction documents. The asbestos survey for the Sacramento Elementary demolition project is complete. A complete demo plan has been received from Vigil & Associates and has been submitted to the PSFA for their review. ThinkSmart Solutions has submitted a proposal for the Chaparral Middle School project for consultation to complete our educational specification process. The upgrades for the Pre-K facility are complete and is ready for staff and students to move into. House Bill 254 was signed by the Governor's office. This bill will have an impact on the district with regard to state match funding for SB9. The PSFA is going to discontinue their systems based funding award program. This bill will provide a significant increase to the SB9 state match funding that will allow the district to do some of the systems based projects and also gives the district the ability to control the funds.

b. **Cara Malone, Deputy Superintendent of Teaching & Learning – Department Updates**

Deputy Superintendent Malone reported on the district's learning plan. A survey was recently was sent to students and of the 72% of students that were reached, 10% of them do not have internet, about 18% do not have computers and 11% do not have access to the internet by a phone. Deputy Malone stated that the district has 6096 student computers on our campuses that can be checked out to families who may need them, if the district should move to virtual learning for the remainder of the school year. TDS, a local internet provider, is also offering families that have a Pre-K to 12th grade student, two months of free internet. The district is also in the process of turning up our WIFI. Digital packets will also be available for students to download, take home, complete and upload at a later time. Framework has been put together that outlines what a day would look like for both teachers and students in a virtual learning environment. We are prepared and have a plan for our special education students. Deputy Superintendent Malone stated that all teachers will have brand new laptops by mid-April. Mrs. Malone briefly shared a draft plan that will be put in place should the district move to a virtual learning environment. A plan is also in place for our at-risk students to ensure we go above and beyond to check in on all of our students.

c. **Colleen Tagle, Deputy Superintendent of Operations - Department Updates**

Deputy Superintendent Tagle reported on the mobile feeding program that started on Monday, March 16. When the program first started, there were 100 people assisting. There are 13 sites that are preparing grab and go meals to feed

our students and buses are delivering meals to designated bus stops. Approximately 27,000 meals have been served over these past 9 days. Deputy Tagle stated these meals are being reported to the State and are reimbursable meals. Director Lisa Patch and her team have been working hard to prepare strategies and protocols to ensure our staff and community stay healthy throughout this time. The Transportation Department has been working on our mobile outreach vehicle which will be put into service in the very near future. Health Services continues to work with counselors and families during the school closure. Recruiting and budget preparation is underway for the 2020-2021 school year.

d. Bryan Runyan, K-12 Accounting - Business & Finance Updates/Reports

Mr. Bryan Runyan stated that he continues to monitor the budget and expenditures and assured that the district is doing well financially and will continue to do well. Mr. Runyan stated that he will continue to follow the guidance of the Public Education Department (PED) and the Governor's Office. Mr. Runyan spoke briefly about cash reserve and stated that he is confident the district will maintain the 3% cash balance.

3. Holloman Ex-Officio Member's Report - Col Bryan Callahan

Col Bryan Callahan stated they are working on having resources available for educational purposes in staff development as well as student opportunities. Mrs. LaurieAnn Goodier is keeping parents on base informed. Col Callahan thanked the district for continuing to feed the Holloman students despite the heightened security on base and stated that their IT Team is available and willing to assist the district with the virtual learning.

F. Board Discussion – None

There was no board discussion.

G. Consent Agenda - ACTION

1. Bids - none

2. Contracts

- a. E-Rate Contract 013-1718-C1 and any resulting purchase requisitions between Tularosa Communications and Alamogordo Public Schools**
- b. Contract 001-1920-C2 and any resulting purchase requisitions between Executive Security Associates and Alamogordo Public Schools for Security and Burglar Alarm Monitoring**

3. Purchase Requisitions

- a. E-Rate Central Purchase Requisition 2004772 - E-Rate Consulting Services Annual Renewal - \$23,076.25 (procured under Procurement Code 13-1-125 Professional Services Under \$60,000)**
- b. Dell Purchase Requisition 2004781 - laptops for all teachers - \$286,000 (procured under the statewide purchasing agreement #60-000-15-00008AH)**

4. Budget Adjustment Requests

- 1) 046-000-1920-0058-I – Increase – 27149 NM Pre K**
- 2) 046-000-1920-0059-IB – Initial Budget – 31703 SB9**

5. Fundraisers

As submitted.

6. Charitable Donations

- 1) Alex or Tamara Valdez - Donation Value \$60 – AHS Chess Club**
- 2) Catie or Richard Gagnon - Donation Value \$50 – AHS Chess Club**
- 3) Clay Time - Donation Value \$25 – Alamo Educate and Innovate 2020**

- 4) **Maupin’s Home Furniture – Donation Value \$40– Alamo Educate and Innovate 2020**
- 5) **Tierra Del Sol – Donation Value \$90– Alamo Educate and Innovate 2020**
- 6) **Victoria’s – Donation Value \$25 – Alamo Educate and Innovate 2020**
- 7) **Vision Ford – Donation Value \$3,499 – CMS & MVMS for computers**
- 8) **Vision Ford – Donation Value \$100 – Alamo Educate and Innovate 2020**
- 9) **Xanadu Nails & Spa – Donation Value \$25 – Alamo Educate and Innovate 2020**
- 10) **Lowe’s Pay and Save – Donation Value \$100 – Alamo Educate and Innovate 2020**

Total \$4014

Vice-President Sherwood made a request to receive a one-page or a paragraph executive summary of future contracts.

Vice-President Sherwood made a motion to approve the Consent Agenda. Member Torres seconded.

Executive Lisa Patterson conducted a roll call vote.

President Cadwallader voted “aye”

Vice-President Sherwood voted “aye”

Secretary Teweleit voted “aye”

Member Torres voted “aye”

Member Rabon voted “aye”

All Board members voted aye, motion passes.

H. Information to the Board

1. **Purchase Order Listing**
2. **Accounts Payable Check Listing**

President Cadwallader stated that the Board has reviewed these reports for the month of February 2020.

I. Other Items of Business

1. **Nomination for NM School Boards Association Excellence in Student Achievement Award – ACTION**

Superintendent Perry recommended an individual (Mr. Jim Heckert) to be the recipient of the NM School Boards Association Excellence in Student Achievement Award.

President Cadwallader made a motion to approve the nominee. Vice-President Sherwood seconded.

Executive Lisa Patterson conducted a roll call vote.

President Cadwallader voted “aye”

Vice-President Sherwood voted “aye”

Secretary Teweleit voted “aye”

Member Torres voted “aye”

Member Rabon voted “aye”

All Board members voted aye, motion passes.

J. APS Board Policy Manual – none

There were no policies to present.

K. Public Participation - second session for non-agenda items

There was no public participation during the second session.

L. Board Members' Advance Planning/Upcoming Events

March 23-27, 2020 - Spring Break

April 9, 2020 – Budget Committee Work Session, 5:00 p.m.

April 15, 2020 - Regular Board Meeting

April 21, 2020 - NMSBA Region VII Meeting – Alamogordo

May 4, 2020 – Board Work Session for Budget, 5:30 p.m.

May 6, 2020 – Special Board Meeting, 5:30 p.m.

M. Convene in Executive Session

Discussion of matters subject to the attorney-client privilege pertaining to threatened litigation in which the School Board may become a participant, as permitted under NMSA 1978, Section 10-15-1(H)(7) of the New Mexico Open Meetings Act.

Secretary Teweleit made a motion to go into closed Executive Session to discuss matters subject to the attorney-client privilege pertaining to threatened litigation in which the School Board may become a participant, as permitted under NMSA 1978, Section 10-15-1(H)(7) of the New Mexico Open Meetings Act. Member Torres seconded.

Executive Lisa Patterson conducted a roll call vote.

President Cadwallader voted “aye”

Vice-President Sherwood voted “aye”

Secretary Teweleit voted “aye”

Member Torres voted “aye”

Member Rabon voted “aye”

All Board members voted aye, motion passes.

N. Reconvene in Open Session

The Board reconvened open session at 9:27 p.m.

No action was taken by the Board during the Executive Session. Matters discussed were limited to those published on the agenda.

O. Adjournment

With no further business to conduct, the meeting adjourned at 9:30 p.m.

Angela Cadwallader by lp
Board President 4.15.20
Date

Carol Teweleit by lp
Board Secretary 4.15.20
Date