



ALAMOGORDO PUBLIC SCHOOLS BOARD OF EDUCATION
Administrative Complex – 1211 Hawaii Ave., Alamogordo, NM

MINUTES
Regular Board Meeting
(Virtual Meeting)
Wednesday, October 21, 2020, 6:00 pm

Upon Roll Call of the Board, the following board present (via GoToWebinar, Virtual Meeting) were:

President Angela M. Cadwallader
Vice-President Ryan Sherwood
Secretary Carol Teweleit
Member Judy Rabon
Holloman Ex-Officio Col Bryan Callahan

Member Anthony Torres was absent from this meeting.

District Staff Members present (via GoToWebinar, Virtual Meeting) were:

Jerrett Perry, Superintendent
Lisa Patterson, Executive Assistant
Colleen Tagle, Deputy Superintendent
Cara Malone, Deputy Superintendent
Justin Burks, Chief of Capital Outlay & Facilities
Bryan Runyan, K-12 Accounting

Minutes were prepared by Executive Assistant Lisa Patterson.

A. Introductions

1. Call to Order

President Cadwallader called this meeting to order at 6:00 p.m

2. Pledge of Allegiance and Salute to the Flag of the State of New Mexico

3. Adoption of Agenda - ACTION

Member Rabon made a motion to adopt the agenda. Vice-President Sherwood seconded.

Executive Assistant Lisa Patterson conducted a roll call vote.

President Cadwallader voted “aye”

Vice-President Sherwood voted “aye”

Secretary Teweleit voted “aye”

Member Rabon voted “aye”

Member Torres - absent

All Board members present voted “aye”, motion passes.

4. Welcome and Introduction

B. Approval of Minutes – ACTION

1. Consider Approval of Minutes for the September 16, 2020 Virtual Executive Session and Virtual Regular Board Meeting, the September 22, 2020 Virtual

Special Board Meeting and the September 29, 2020 Virtual Board Work Session
Vice-President Sherwood made a motion to approve the minutes. Member Rabon seconded.

Executive Assistant Lisa Patterson conducted a roll call vote.

President Cadwallader voted “aye”

Vice-President Sherwood voted “aye”

Secretary Teweleit voted “aye”

Member Rabon voted “aye”

Member Torres - absent

All Board members present voted “aye”, motion passes.

C. Presentations/Recognitions

1. Presentation: Project Search New Mexico

Ms. Alex Rios, Education Specialist with UNM Center for Development and Disability, Partners for Employment, gave the Board a presentation on Project Search New Mexico, a program designed to help transition young adult (ages 18-21) special education students into the workforce to provide real-life work experiences. The Alamogordo Project Search Team consists of the Alamogordo Public Schools, NM Center for Development & Disability, NM Department of Health, NM Division of Vocational Rehabilitation, Zia Therapy Center, Otero County Advocates for Developmental Disabilities, NM Commission for the Blind, and Holloman AFB. There are more than 500 Project Search sites around the world. New Mexico currently has 7 sites with Alamogordo becoming #8.

2. Presentation: Dyslexia Program

Presented by Deputy Superintendent Cara Malone and Director of Special Education, Steve Starkovich

Deputy Superintendent Malone presented information about the Dyslexia Program and discussed the district’s plan for serving students with dyslexia. There are currently 145 students identified as having dyslexia. Deputy Malone stated that the State of NM will screen all first graders in the state characteristics of dyslexia this year. Deputy Malone also discussed the evaluation and diagnosis, recommendations for dyslexia services in APS, staff training to support students with dyslexia, and the timeline for implementing the program.

3. Presentation: Special Education Audit Report

Presented by Deputy Superintendent Cara Malone and Director of Special Education Steve Starkovich

Deputy Superintendent Malone gave the Board a report on the Special Education Audit that was conducted in the summer of 2020 discussing the recommendations, goals and progress updates. Deputy Malone also discussed the results of staff surveys that were also a part of the audit.

4. Presentation: Principal Report

Presented by Chaparral Middle School Principal Rey Gomez and Holloman Middle School Principal Dr. Joe Keith

Holloman Middle School Principal Keith and Chaparral Middle School Principal Gomez highlighted the many great things happening at their schools.

D. Public Participation - first session for agenda items only

There was no public participation during the first session.

E. Reports

1. Superintendent's Report

Superintendent Perry reported as follows:

- Expressed appreciation to Director of Special Education Steve Starkovich and his staff for doing a great job in Special Education
- Recognized and honored Mr. Dale Lindley for being named the Middle School Athletics Director of the Year in the state.
- Recognized and thanked Mr. Moises Cardiel for all he has done for Mountain View Middle School (MVMS) and the community. Mr. Cardiel has announced his retirement and we wish him the very best in his future.
- Introduced and welcomed Mr. Robert Faris, the newly named interim principal for MVMS.
- Expressed his appreciation to Holloman AFB, Col. Callahan and Laurieann Goodier for their continued partnership and for their hard work during this crisis.
- Expressed appreciation to our first responders, grocery workers, men and women in armed services and all the other millions of people in the United States that have been working and continue to work during this crisis.
- Recognized and expressed appreciation to all teachers and the entire APS team.
- 1st through 5th grade students will return to the building on Monday, 10.26.20.
- Student enrollment in September was 5726 and in October it was 5663. This time last year, the 40-day count was 5826. The NM average is at about a 10% net loss for student enrollment.
- Provided clarification on the confirmed COVID cases of two APS staff members
- Reported that oil was \$39/barrel today; last year at this time, oil was \$69/barrel
- The Public Education Department is requiring that districts upgrade filters to a MERV 13 rating or the highest MERV rating determined to be compatible with existing HVAC systems. Our district is vigilantly working on this and we feel confident with our plan.
- We do not know when middle and high school students will return to school in person. The NM Governor has not given us authority to open up secondary schools for in-person learning.
- If our district should turn “red”, we have the discretion to determine if we should remain open or transition back to virtual. The APS team will continue evaluating and determining our options.
- Spoke about the deduction to the CARES Act funds

2. Departmental Reports

a. Justin Burks - Chief of Capital Outlay & Facilities

Chief of Capital Outlay & Facilities Justin Burks provided an update on ongoing construction and maintenance projects.

Holloman Elementary

- Received great response on the mandatory pre-bid meeting in response to solicitation for an RFP
- Proposals are due back on October 28
- Evaluation committee will meet on November 2 to evaluate and score the RFPs

In addition, a bid was put out for the abatement of Holloman Intermediate School

Chaparral Middle School

- The education specification process is complete
- The property boundary survey for existing site is complete; there are just under 20 acres associated with this site
- The required RFP document form has been received; next step is to meet with the leadership team to discuss the criteria for qualifications of the architect selected to design the new school.

Sacramento Elementary School

- The state's purchase order has been received for the demolition of this project
- The notice to proceed can now be issued to the contractor
- We are ready to move forward with this project; abatement will be the first step. This will take approximately 3 to 4 weeks.

Praised the Physical Plant Department and Maintenance staff for always keeping the district in operation with the day to day routine things needed to maintain and support staff. Expressed appreciation to Mr. Bobby Lara and his staff for painting and updating the exterior of the Pre-K Building and for saving the district \$18,000, the cost it would have been to hire a contractor to do the job.

b. Cara Malone - Deputy Superintendent Teaching & Learning

Deputy Superintendent Cara Malone gave the Board a report on the Teaching & Learning Department. The first day for in-person learning for Pre-K and KG went very well. In Cohort A (Pre-K/KG), 217 students were in attendance. Mrs. Malone stated that the main focus during the in-person days for elementary is reading and mathematics. Fundamental 5 is going well in the district. The student usage of computers is at 93.7%; 4077 devices are currently checked out to students. Mrs. Malone shared data about truancy and was pleased to report that the district's overall truancy rate for 2019-20 was 6.65, down from 9.16 in 2018-19. Kickboard data is working well. Mrs. Malone reported that administrators had a Leadership Fundamental 5 training with Sean Cain on October 6 and spoke about upcoming professional development opportunities.

c. Colleen Tagle - Deputy Superintendent of Operations

Deputy Superintendent Colleen Tagle gave the Board a report on her department. Mrs. Tagle expressed her appreciation to staff responsible for ensuring schools were ready to open for the first day of in person learning, to the security team for their support to the elementary schools during these difficult times, to Transportation and Student Nutrition staff for delivering/serving meals to classrooms, to Ms. Rachel Burks and Ms. Christina Allen for working to ensure

we keep our forms correct, documentation for reimbursements, and for supporting how we are spending our money. A huge thank you to Director of Health Services Lisa Patch and her team for all they are doing during this crisis; they have been phenomenal! Mr. Doyle Syling, Chief of Safety & Security is working with local entities to take trainings to better integrate how the community responds to incidents (mental distress, drug addictions, etc.) so we can all work more collaboratively with our community partners. Student Nutrition, under the leadership of Coordinator Sandra Davis, recently organized a great Fall into Fall celebration; over 1400 meals were given away. At this event, approximately \$670 was raised which will be used to pay off the meal debt of all AHS and AdS seniors. In September, about 65,000 meals were served. The projection for October is to serve 90,000 meals. Mrs. Tagle reminded that these meals are free to everyone under 18 and also stated that on November 19, at the Central Receiving Maintenance yard, 20 frozen meals will be given out to everyone under 18 for the week the district will be closed for Thanksgiving. Deputy Superintendent Tagle also discussed the processes and procedures for COVID-19 testing, reporting and contact tracing.

d. Bryan Runyan - K-12 Accounting

Mr. Bryan Runyan, K-12 Accounting, gave the Board an update on the Finance department discussing the finance reports and answering questions posed by the Board. Mr. Runyan stated that another memo was recently received reflecting another reduction to the SEG. A budget adjustment request reflecting this decrease will be submitted to the Board at the November Meeting.

3. Holloman Ex-Officio Member's Report - Col Bryan Callahan

Col. Callahan reported on the meeting that was recently held between the APS and Holloman Health Teams to discuss the process for communicating COVID related incidents. The recent Town Hall Meeting was a success; thank you to the APS Leadership for participating and fielding parent questions. Many thanks to Laurieann Goodier for seeking the Project Search Program and for taking this initiative on. Col Callahan also spoke about upcoming virtual field trips and General Webb's upcoming visit to Holloman Middle School.

F. Board Discussion

There was no board discussion.

G. Consent Agenda – ACTION

1. Bids

- a. Award Recommendation for Sole Source Procurement to Axiom Medical Consulting, LLC**
- b. Award Recommendation for ITB #012-2021 Asbestos Abatement of Holloman Intermediate School to GWC Construction, Inc**

2. Contracts

- a. Contract between Axiom Medical Consulting, LLC and Alamogordo Public Schools and any resulting purchase requisitions/orders**
- b. Contract between GWC Construction and Alamogordo Public Schools and any resulting purchase requisitions/orders**

3. Budget Adjustment Requests

- 1) **046-000-2021-0014-IB – Initial Budget – 27502 CTE Pilot**
 - 2) **046-000-2021-0015-IB – Initial Budget – 27155 Breakfast For Elementary Students**
 - 3) **046-000-2021-0016-IB – Initial Budget – 24174 Carl D Perkins**
 - 4) **046-000-2021-0017-T – Transfer – 24106 IDEA B**
 - 5) **046-000-2021-0018-T – Transfer – 24301 CARES Act**
 - 6) **046-000-2021-0019-IB – Initial Budget – 27201 School Lunch Co-Pay**
- 4. Fundraisers**
As submitted.
- 5. Charitable Donations**
- 1) **Campus Box Media – Donation Value \$208.46 – AHS Athletics**
 - 2) **Fraternal Order of the Eagles – Donation Value \$819 – AHS Music Programs**
 - 3) **Fraternal Order of the Eagles – Donation Value \$819 – AHS Scholarship Fund**
 - 4) **Justine Kirk – Donation Value \$40 – Chaparral Middle School Staff**
 - 5) **Walmart – Donation Value \$300 – Alamogordo Public Schools**
 - 6) **Walmart – Donation Value \$48 – APS Student Nutrition**
- Total \$2234.46**

Member Rabon made a motion to approve the consent agenda. Secretary Teweleit seconded.

Executive Assistant Lisa Patterson conducted a roll call vote.

President Cadwallader voted “aye”
Vice-President Sherwood voted “aye”
Secretary Teweleit voted “aye”
Member Rabon voted “aye”
Member Torres - absent

All Board members in attendance voted “aye”, motion passes.

H. Information to the Board

1. **Purchase Order Listing**
2. **Accounts Payable Check Listing**

President Cadwallader stated that the Board has reviewed these reports for the month of September 2020.

I. Other Items of Business

1. **Consider approval of changes to the Alamogordo Public Schools Board of Education Handbook – ACTION**

Vice-President Sherwood stated a typo was found in the area of the handbook that mentions the Mission & Vision statement that will need to be corrected.

Vice-President Sherwood made a motion to approve the changes (*upon correction of aforementioned typo*) made to the APS Board of Education Handbook. Secretary Teweleit seconded.

Executive Assistant Lisa Patterson conducted a roll call vote.

President Cadwallader voted “aye”

Vice-President Sherwood voted “aye”
Secretary Teweleit voted “aye”
Member Rabon voted “aye”
Member Torres - absent
All Board members in attendance voted “aye”, motion passes.

2. Consider approval of the APS Mission and Vision Statement - ACTION

Vice-President Sherwood made a motion to approve the APS Mission and Vision Statement. Secretary Teweleit seconded.

(Typo found in the mission and vision statement will be corrected)

Executive Assistant Lisa Patterson conducted a roll call vote.

President Cadwallader voted “aye”
Vice-President Sherwood voted “aye”
Secretary Teweleit voted “aye”
Member Rabon voted “aye”
Member Torres - absent

All Board members in attendance voted “aye”, motion passes.

3. Consider approval of the RFA for Comprehensive Support & Improvement Schools (CSI) – ACTION

Member Rabon made a motion to approve the RFA for Comprehensive Support & Improvement Schools (CSI). Vice-President Sherwood seconded.

Executive Assistant Lisa Patterson conducted a roll call vote.

President Cadwallader voted “aye”
Vice-President Sherwood voted “aye”
Secretary Teweleit voted “aye”
Member Rabon voted “aye”
Member Torres - absent

All Board members in attendance voted “aye”, motion passes.

J. APS Board Policy Manual

1. First Reading - Policy J-4550 JJJ, Extracurricular Activity Eligibility

Deputy Superintendent Malone led the discussion on this item stating the updates are minimal and were made as a result of the changes to the Attendance for Success Act.

Vice-President Sherwood made a motion to adopt Policy J-4550, JJJ, Extracurricular Activity Eligibility on the first reading. Member Rabon seconded.

Executive Assistant Lisa Patterson conducted a roll call vote to adopt this policy on first reading.

President Cadwallader voted “aye”
Vice-President Sherwood voted “aye”
Secretary Teweleit voted “aye”
Member Rabon voted “aye”
Member Torres - absent

All Board members in attendance voted “aye”, motion passes.

K. Public Participation - second session for non-agenda items

There was no public participation during the second session.

**L. Board Members' Advance Planning/Upcoming Events
October 28, 2020 - Legislators Platform Discussion/Dinner
November 18, 2020 - Regular Board Meeting**

M. Adjournment

With no further business to conduct, the meeting adjourned at 9:18 p.m.

Board President

Date

Board Secretary

Date