



ALAMOGORDO PUBLIC SCHOOLS BOARD OF EDUCATION
Administrative Complex – 1211 Hawaii Ave., Alamogordo, NM

MINUTES
Regular Board Meeting
(Virtual Meeting)
Wednesday, September 16, 2020, 6:00 pm

Upon Roll Call of the Board, the following board present (via GoToWebinar, Virtual Meeting) were:

President Angela M. Cadwallader
Vice-President Ryan Sherwood
Secretary Carol Teweleit
Member Judy Rabon
Member Anthony Torres
Holloman Ex-Officio Col Bryan Callahan

District Staff Members present (via GoToWebinar, Virtual Meeting) were:

Jerrett Perry, Superintendent
Lisa Patterson, Executive Assistant
Colleen Tagle, Deputy Superintendent
Cara Malone, Deputy Superintendent
Justin Burks, Chief of Capital Outlay & Facilities
Bryan Runyan, K-12 Accounting

Minutes were prepared by Executive Assistant Lisa Patterson.

A. Introductions

1. Call to Order

President Cadwallader called this meeting to order at 6:04 p.m

2. Pledge of Allegiance and Salute to the Flag of the State of New Mexico

3. Adoption of Agenda – ACTION

Secretary Teweleit made a motion to adopt the agenda. Vice-President Sherwood seconded.

Executive Assistant Lisa Patterson conducted a roll call vote.

President Cadwallader voted “aye”

Vice-President Sherwood voted “aye”

Secretary Teweleit voted “aye”

Member Rabon voted “aye”

Member Torres voted “aye”

All Board members voted “aye”, motion passes.

4. Welcome and Introduction

B. Approval of Minutes – ACTION

1. Consider Approval of Minutes for the August 19, 2020 Virtual Regular Board Meeting, and the September 1, 2020 Board Work Session and Special Board Meeting

Vice-President Sherwood made a motion to approve the minutes. Secretary Teweleit seconded.

Executive Assistant Lisa Patterson conducted a roll call vote.

President Cadwallader voted “aye”

Vice-President Sherwood voted “aye”

Secretary Teweleit voted “aye”

Member Rabon voted “aye”

Member Torres voted “aye”

All Board members voted “aye”, motion passes.

C. Presentations/Recognitions

There were no presentations or recognitions.

D. Public Participation - first session for agenda items only

There was no public participation during the first session.

E. Reports

1. Superintendent's Report

Superintendent Perry reported as follows:

- Expressed how proud he is of all teachers and how they have engaged in this world of virtual learning. They are amazing!
- Virtual Parent Teacher Conferences will be September 18 and September 21
- US Secretary of Education, Betsy DeVos recently announced that standardized testing will be mandated. She stated it is the expectation that all states administer standardized tests at the end of the 2020-21 school year.
- Expressed appreciation to AHS Principal Dr. Ken Moore, for advocating the importance of taking the SAT test. Traditionally, at AHS, our SAT scores are above the national average.
- Las Cruces Public Schools' Board voted to keep their schools, K-12, virtual for the fall semester.
- Alamogordo is on track to begin transitioning to Phase I October 19.
- We are expanding our small group special education settings. More information to come.
- Expressed empathy to all our parents for everything they are enduring during these challenging times. We will continue to do the best we can to advocate to get our students back in school. We do not have the green light from the Governor's office to begin Phases 2 and 3. We must recognize this is a Governor's decision, not a local decision.

- Alamogordo recently received notice about a decrease of \$5,297,371 in our SEG (State Equalization Guarantee) for SY 2020-21. A special board meeting will be scheduled to approve the BAR (budget adjustment request) for this decrease.
- We did receive CARES Act money but the state kept 41% of it.
- As of today, our student enrollment is 5,726.
- Superintendents across NM have written a letter to the NM Secretary of Education requesting that Superintendents be included in decision-making. One concern is the guidance regarding class size for re-entry.
- We are working 24/7 and always looking for ways to improve during these challenging times.

2. Departmental Reports

a. **Justin Burks, Chief of Capital Outlay & Facilities - Facilities Update**

Chief Burks provided an update on ongoing construction and maintenance project in the district and answered questions posed by the Board.

Holloman Elementary School

- The PSFA has approved the release of request for proposal for construction.
- The objective in this process is to get the best successful contractor for this project.
- This project was specifically mentioned at the past Public School Capital Outlay Council Meeting in Santa Fe as a good model of how construction projects can still move forward during these challenging times.

Chaparral Middle School

- Final stages of completing the educational specifications
- Anticipate having ed specs completed by the end of September
- Alamotero Survey Company will be conducting a complete property survey for both the current site and the site under consideration. The survey results will be submitted to our appraiser.

Sacramento Demolition Project

- The 14 day protest period is complete
- The contractor awarded for this project has submitted all the required documentation
- Awaiting the state's purchase order for their portion of the funding
- We are hopeful this project will begin very soon.

The AHS baseball field lighting and Pre-K playground projects are complete and turned out beautifully. Chief Burks presented photos of these projects. Zuni Electric did a fantastic job. A lighting ceremony is scheduled to take place on September 23, 2020 at 7:00 p.m. at AHS Baseball Field to thank our local representatives for their help to secure funds, the Board for their approval, and the contractor for the diligent work they did. Chief Burks expressed his appreciation to Deputy Superintendent Malone for securing the funds to get the Pre-K playground project underway and complete.

b. **Cara Malone, Deputy Superintendent of Teaching & Learning**

Deputy Superintendent Malone gave the Board an update on her department and answered questions posed by the Board. The current student enrollment is 5726. 98.8 % of students have logged in since the beginning of the year. 3563 devices

have been checked out to students. Digital instructional rounds with principals have begun. Deputy Malone stated there are 56 teachers, campus leaders, and administrators that are participating in a growth opportunity with NMPED. Deputy Malone reported that administrators have completed over 465 classroom check-ins. Deputy Malone spoke about “Little Sis”, a program that supports principals. Deputy Malone expressed her appreciation to Dr. Whitney Anderson for conducting parent webinars. The teaching and learning coaches have been doing a phenomenal job spending countless hours with teachers. They are also leading a series of volunteer professional development for teachers. Deputy Malone presented photos of the new Pre-K playground equipment and also spoke briefly about the Alamogordo Public School App

c. Colleen Tagle - Deputy Superintendent of Operations

Deputy Superintendent Tagle gave the Board a report on her department. Deputy Tagle expressed her appreciation to Marie Bouma for assisting with procurement and purchasing. The USDA has approved a waiver that will allow the district to provide meals to families to last them through the weekends. Bus drivers are doing a great job and are still delivering meals to bus stops. They are also assisting with delivering jump drives containing instructional materials to students that are unable to access internet services. Deputy Tagle expressed appreciation to Craig and Jennifer in Maintenance for the work they are doing to refresh old district vehicles and for also getting Flo, our health services mobile unit, ready and operating by the end September. Deputy Tagle sadly reported that 16 of our students are currently admitted into mental health in-patient facilities since the beginning of the school year. We worry about students returning to school too soon in an unsafe environment and also worry about students not being in school; however, we must follow the guidelines of the NM Public Education Department. Deputy Tagle spoke briefly about our partnership with NMPSIA.

d. Bryan Runyan, K-12 Accounting - Business & Finance Updates/Reports

Mr. Bryan Runyan spoke about the 5.2 million decrease the district was recently made aware of. A special meeting will be held in the next week to discuss and present this decrease budget adjustment. The audit entrance conference committee meeting will be held soon. The deadline to submit the audit to the state auditor is November 15. The finance department will be closing up the first quarter at the end of the month and will begin working on cash reports. Mr. Runyan expressed his appreciation to the district for all the help he continues to receive from the district.

3. Holloman Ex-Officio Member's Report

Holloman Ex-Officio Col. Callahan stated he is pleased with the plan for testing and appreciates the hard work being done by the district.

F. Board Discussion

1. Board Work Sessions

2. October Regular Board Meeting

President Cadwallader would like to schedule a board work session to begin working on the Board Self-Assessment and the Vision/Mission statement. A 2-hour evening work session is preferred. It was the consensus of the Board to schedule the work session on September

29, 2020 at 5:00 p.m.

Superintendent Perry asked the Board how they felt about conducting face-to-face board meetings and stated meetings would be restricted to only the Board, the Superintendent, and his administrative team. Social distancing guidelines will be followed. It was the consensus of the Board to begin transitioning to in-person board meetings with no more than 10 people in attendance. The public will continue to join the meetings virtually for the time being.

G. Consent Agenda – ACTION

- 1. Bids - there are no bids this month.**
- 2. Contracts - there are no contracts this month.**
- 3. Budget Adjustment Requests**
 - 1) 046-000-2021-0007-D – Decrease – 13000 Pupil Transportation**
 - 2) 046-000-2021-0008-I – Increase – 27107 GOB Library**
- 4. Fundraisers**
As submitted.
- 5. Charitable Donations**
 - 1) AlamoShape – Donation Value \$2,691 – Chaparral Middle School Teachers and Staff**
 - 2) Books Revisited – Donation Value \$35 – Chaparral Middle School**
 - 3) Holmes, Brenda – Donation Value \$20 – Chaparral Middle School**
 - 4) Duckworth, Linda – Donation Value \$100 – Chaparral Middle School**
 - 5) McDonald’s Restaurant – Donation Value \$100 – Chaparral Middle School**
 - 6) Anonymous Donation – Donation Value \$25 – Chaparral Middle School**
 - 7) State Farm Insurance – Donation Value \$150 – North Elementary School**
 - 8) Woodmen Life – Donation Value \$500 – North Elementary School**
Total \$3621

Member Torres left the meeting prior to the adoption of the consent agenda.

Member Rabon made a motion to approve the consent agenda. Vice-President Sherwood seconded.

Executive Assistant Lisa Patterson conducted a roll call vote.

President Cadwallader voted “aye”
Vice-President Sherwood voted “aye”
Secretary Teweleit voted “aye”
Member Rabon voted “aye”

All Board members in attendance voted “aye”, motion passes.

H. Information to the Board

- 1. Purchase Order Listing**
 - 2. Accounts Payable Check Listing**
- President Cadwallader stated that the Board has reviewed these reports for the month of August 2020.

I. Other Items of Business

1. Consider approval of Resolution No. 2020-2021-2 – ACTION

Member Rabon requested clarification on the resolution.

Superintendent Perry stated the resolution is an acknowledgement of the issues we as a district are experiencing. The resolution is not a rule or a law; it is simply a consensus of the opinion of the reality we are experiencing. It also helps us to prepare for the legislative session.

The resolution was read by President Cadwallader.

Member Rabon made a motion to approve Resolution No. 2020-2021-2. Vice-President Sherwood seconded.

Executive Assistant Lisa Patterson conducted a roll call vote.

President Cadwallader voted “aye”
Vice-President Sherwood voted “aye”
Secretary Teweleit voted “aye”
Member Rabon voted “aye”

All Board members in attendance voted “aye”, motion passes.

**J. APS Board Policy Manual
There are no policies this month.**

K. Public Participation - second session for non-agenda items
President Cadwallader read the public participation policy.

Ms. Kara Ray addressed the Board regarding the Alamogordo Public Schools Re-Entry plan and spoke about concerns with remote learning.

L. Board Members' Advance Planning/Upcoming Events
October 20, 2020 - Virtual NMSBA Fall Region Meeting
October 21, 2020 - Regular Board Meeting

M. Adjournment
With no further business to conduct, the meeting adjourned at 7:52 p.m.

Angela M. Cadwallader^{lp} 10.22.20
Board President Date

Carol Teweleit^{lp} 10.22.20
Board Secretary Date