



ALAMOGORDO PUBLIC SCHOOLS BOARD OF EDUCATION
Administrative Complex – 1211 Hawaii Ave., Alamogordo, NM

MINUTES
Regular Board Meeting
(Virtual Meeting)
Wednesday, July 22, 2020, 6:00 pm

Upon Roll Call of the Board, the following board present (via Google Hangouts Meet, Virtual Meeting) were:

President Angela M. Cadwallader
Vice-President Ryan Sherwood
Secretary Carol Teweleit
Member Judy Rabon
Member Anthony Torres
Holloman Ex-Officio Col Bryan Callahan

District Staff Members present (via Google Hangouts Meet, Virtual Meeting):

Jerrett Perry, Superintendent
Lisa Patterson, Executive Assistant
Colleen Tagle, Deputy Superintendent
Cara Malone, Deputy Superintendent
Justin Burks, Chief of Capital Outlay & Facilities
Bryan Runyan, K-12 Accounting

Minutes were prepared by Executive Assistant Lisa Patterson.

A. Introductions

1. Call to Order

President Cadwallader called this meeting to order at 6:01 p.m

2. Pledge of Allegiance and Salute to the Flag of the State of New Mexico

3. Adoption of Agenda – ACTION

Superintendent Perry requested the agenda be amended as follows:

Under F. Board Discussion:

Board will discuss the reopening of schools

Under G. Consent Agenda

Pull Item 3. C. Dell City Purchase Requisition 20210058 - **\$34,063.12** for out of state tuition for students residing in the southeast corner of Otero County, NM that attend Dell City, TX ISD

Secretary Teweleit made a motion to adopt the agenda as amended. Vice-President Sherwood seconded.

Executive Assistant Lisa Patterson conducted a roll call vote.

President Cadwallader voted “aye”

Vice-President Sherwood voted “aye”

Secretary Teweleit voted “aye”
Member Rabon voted “aye”
Member Torres voted “aye”
All Board members voted “aye”, motion passes.

4. Welcome and Introduction

B. Approval of Minutes - ACTION

1. Consider Approval of Minutes for the June 17, 2020 Virtual Regular Board Meeting, the June 24, 2020 Virtual Special Board Meeting and Board Work Session, the June 29, 2020 Virtual Special Board Meeting and the July 14, 2020 Virtual Special Board Meeting

Vice-President Sherwood made a motion to approve the minutes. Member Rabon seconded.

Executive Assistant Lisa Patterson conducted a roll call vote.

President Cadwallader voted “aye”
Vice-President Sherwood voted “aye”
Secretary Teweleit voted “aye”
Member Rabon voted “aye”
Member Torres voted “aye”

All Board members voted “aye”, motion passes.

C. Presentations/Recognitions – none

There were no presentations or recognitions.

D. Public Participation - first session for agenda items only

There was no public participation during the first session

E. Reports

1. Superintendent's Report

Superintendent Perry reported as follows:

- Assured to the Board, parents, students and constituents that the district is working around the clock to be one-step ahead of what is potentially to come.
- The entire administrative team has been working non-stop since March.
- Expressed appreciation to Deputy Superintendent Malone for her work in putting the leadership academy together.
- We have had to restructure how education looks and we are prepared to proceed with our re-entry plan, whether it be digital or in-person learning. We must follow the guidelines of the Governor and the CDC.
- Expressed how proud he is with how the entire APS staff have stepped up to deliver to the best of their ability.
- There is nothing more important than the safety of our students and staff.
- As we go through this process in the next 24 to 48 hours, we will analyze all the information that is coming and how we will proceed with it.
- Please be patient. We will get through this together. Our priority is to ensure we educate our students.

- We continue to monitor our finances very closely.
- NM currently has a 2.1 billion dollar deficit.
- The state of NM has already tapped into the reserve fund.
- The Chamber is ready to help and support the Alamogordo Public School District.
- APS registration will be 100% online this year.
- The district has transitioned to the PowerSchool Student Information System.
- We are on track with the construction phase of Holloman Elementary School
- There has been a vote to move the Chaparral Middle School location
- Several districts are planning to begin the school year digitally.

2. Departmental Reports

a. Justin Burks, Chief of Capital Outlay & Facilities - Facilities Update

Chief Burks reported that the educational specification work for Chaparral Middle School is ongoing. Our consultant with Think Smart Planning is doing a great job. The education spec process is expected to be completed September 15th with all documents ready for submission to the Public School Facilities Authority for review. We anticipate the RFP for design will go out in October. The invitation to bid for the demolition of Sacramento is currently out with responses due Tuesday, July 28.

Mr. Stephen Williams with Greer Stafford Architects gave the board an update on the new Holloman Elementary School. Mr. Williams discussed the schedule for bidding, interviews and the approval process of the contractor. Mr. Williams presented and discussed the overall floor plan of the new Holloman Elementary School and also displayed an F-16 view of the school and an exterior fly around.

b. Cara Malone, Deputy Superintendent of Teaching & Learning

➤ 2020-2021 Student Parent Handbooks

- Pre-K Handbook
- Elementary Handbook
- Middle School Handbook
- High School Handbook

➤ Technology Handbook

Deputy Superintendent Malone gave the Board an update on her department. We have opened up an online pre-registration for families to give us an indication of their choice for instruction. Many families have responded that they are interested in the digital components. There have been 1,978 responses, of those responses, 1,166 indicate they are interested in a digital component and about 300 are interested in the base camp option, which is the elementary home school component. Online registration opens on July 23. The technology department is gearing up for one to one and will again be issuing chromebooks to every student. In addition, the Communications department is working on the district website app, an app that will provide families with easy access to website information. Deputy Malone spoke about the virtual leadership academy that recently took place. A new teacher virtual academy will be held next week that will enable new teachers to be on their campus in small groups. Deputy Malone briefly noted that we have completed our dyslexia plan and all first graders will be screened next year for

characteristics that could, someday, lead to dyslexia. Teachers, Coaches and Principals just completed the Trainer of Trainers for Thinking Maps Professional Development. The Virtual Professional Training for the new school year is scheduled for August 3-7. Deputy Malone briefly spoke about the student parent handbooks as well as the technology handbook. Deputy Malone assured to the Board that when the time comes to open the doors, we will be ready and the communication that needs to occur will occur with our families.

c. Colleen Tagle - Deputy Superintendent of Operations

Deputy Superintendent Tagle gave the Board an update on her department. The district has saved \$120,000 because of the strategic decision made by Student Nutrition Coordinator Sandra Davis to have A'viands hire our summer school staff. Deputy Tagle expressed her appreciation to the staff that have continued to work non-stop since March. Lisa Patch, Health Services Director has been working night and day to sift through the ever changing guidelines and the CDC requirements and developing a flow chart should we have someone test positive for COVID-19. Deputy Tagle briefly spoke about the COVID related expenses and stated the items are beginning to arrive. Radios are coming in; we are working with the county to put Wi-Fi hotspots around the area. Deputy Tagle introduced and welcomed Mr. Dillon Voss, the new Chief Procurement Officer for APS. Deputy Tagle stated that she and her team are working with FEMA to explore other options for expenses incurred during these times including additional staffing expenses and other upcoming expenses.

d. Bryan Runyan, K-12 Accounting - Business & Finance Updates/Reports

Mr. Bryan Runyan with K-12 Accounting gave the Board an update on the Business & Finance Department. Mr. Runyan has been preparing/planning for this fiscal year and next year's fiscal year. Mr. Runyan will be joining FEMA webinars to identify potential funding that the district can potentially receive in addition to state funding. The July SEG payment was received and was based on the communicated preliminary unit value used to build the budget. Mr. Runyan has also been working on closing out the 19-20 fiscal year, importing budgets and getting employees set up to ensure all is done correctly.

3. Holloman Ex-Officio Member's Report - Col Bryan Callahan

Col Callahan thanked the district for the partnership and the district's efforts to ensure students are educated and are safe.

4. Student Ex-Officio Member's Report - No Report

F. Board Discussion – none

There was board discussion about school re-entry. President Cadwallader suggested they wait to hear from the Governor before making any decisions. Member Torres and Member Rabon concurred with President Cadwallader. Vice-President stated we must go forward whether it be virtual or hybrid; we cannot allow the community to be in "wait mode".

G. Consent Agenda - ACTION

- 1. Bids**
- 2. Contracts**
 - a. Renewal of Contract 005-1819-C3 between Soliant Health and Alamogordo Public Schools and any resulting purchase requisitions**
 - b. Contract resulting from RFP 011-2021, District Fire Alarm Systems and any resulting purchase orders**
- 3. Purchase Requisitions**
 - a. Wright Express Purchase Requisition 20210274 - \$298,000 for the purchase of diesel fuel for the school bus fleet**
 - b. College Board Purchase Requisition 20210275 - \$28,200 for the purchase of Advanced Placement Exams for high school students**
 - c. Dell City Purchase Requisition 20210058 - \$34,063.12 for out of state tuition for students residing in the southeast corner of Otero County, NM that attend Dell City, TX ISD (this item was pulled from the agenda)**
 - d. Cooperative Education Services Purchase Requisition 20210309 - \$30,000 using federal funds for Third Party Billing for Medicaid Reimbursement**
- 4. Budget Adjustment Requests - none**
- 5. Fundraisers**

As submitted.
- 6. Charitable Donations – none**

Vice-President Sherwood made a motion to approve the consent agenda. Member Rabon seconded.

Executive Assistant Lisa Patterson conducted a roll call vote.

President Cadwallader voted “aye”
Vice-President Sherwood voted “aye”
Secretary Teweleit voted “aye”
Member Rabon voted “aye”
Member Torres voted “aye”

All Board members voted “aye”, motion passes.

H. Information to the Board

- 1. Purchase Order Listing**
- 2. Accounts Payable Check Listing**

President Cadwallader stated that the Board has reviewed these reports for the month of June 2020.

I. Other Items of Business

- 1. Consideration to adopt the New Mexico State Procurement Statutes in their entirety as the Alamogordo Public Schools Procurement Policy – ACTION**

Superintendent Perry led the discussion on this item requesting we follow state statute requirements in regards to process and procedures. This will enable us to be more versatile for procurement and not be locked in to just CES vendors. It gives us the ability to expand our abilities and will keep us from calling Special Board meetings to do routine business.

Member Rabon made a motion to adopt the NM State Procurement Statutes in their entirety as the Alamogordo Public Schools Procurement Policy. Secretary Teweleit seconded.

Executive Assistant Lisa Patterson conducted a roll call vote.

President Cadwallader voted “aye”

Vice-President Sherwood voted “aye”

Secretary Teweleit voted “aye”

Member Rabon voted “aye”

Member Torres voted “aye”

All Board members voted “aye”, motion passes.

J. APS Board Policy Manual

1. Adoption of Staff Conduct with Students Policy, Regulation and Exhibits – ACTION

Superintendent Perry led the discussion on this item. This is a policy service alert from the NM School Boards Association.

Secretary Teweleit asked if this conflicted with the current collective bargaining agreement (CBA). Deputy Superintendent Tagle responded stating it does not appear to cause a conflict with the CBA, but they will be meeting with the union to go over these policies.

Member Rabon made a motion to adopt the Staff Conduct with Students Board Policy, Regulation and Exhibits. Vice-President Sherwood seconded.

Executive Assistant Lisa Patterson conducted a roll call vote.

President Cadwallader voted “aye”

Vice-President Sherwood voted “aye”

Secretary Teweleit voted “aye”

Member Rabon voted “aye”

Member Torres voted “aye”

All Board members voted “aye”, motion passes.

2. Adoption of Non-Discrimination/Equal Opportunity Board Policy, Regulation and Exhibit – ACTION

Deputy Superintendent Malone led the discussion on this item. This is an update for Title IX policies from the NM School Boards Association. The policy outlines grievance procedures, complaint processes and how complaints are investigated.

Secretary Teweleit made a motion to adopt the Non-Discrimination/Equal Opportunity Board Policy, Regulation and Exhibit. Member Rabon seconded.

Executive Assistant Lisa Patterson conducted a roll call vote.

President Cadwallader voted “aye”

Vice-President Sherwood voted “aye”

Secretary Teweleit voted “aye”

Member Rabon voted “aye”

Member Torres voted “aye”

All Board members voted “aye”, motion passes.

3. Anti-Bullying Bullying Regulation JK-RF

Deputy Superintendent Malone led the discussion on this item. This is not an action item. This is an updated regulation based upon new legislation stating that each campus have anti-bullying plans and campaigns each year.

4. Grading/Assessment Systems Board Regulation IKA-R

Deputy Superintendent Malone led the discussion on this item. This is not an action item. Reading, Writing, and Mathematics in grades 2-5 will now consist of a letter grade. The regulation also clarifies that at least one grade a week will be expected in subjects.

K. Public Participation - second session for non-agenda items

There was no public participation during the second session.

L. Board Members' Advance Planning/Upcoming Events

July 23, 24 & 27, 2020 - APS Registration Kick-off

August 10, 2020 - First Day of School

August 19, 2020 - Regular Board Meeting

M. Adjournment

With no further business to conduct, the meeting adjourned at 8:00 p.m.

8.20.2020
Board President Date

8.20.2020
Board Secretary Date