



ALAMOGORDO PUBLIC SCHOOLS BOARD OF EDUCATION
Administrative Complex – 1211 Hawaii Ave., Alamogordo, NM

MINUTES
Regular Board Meeting
(Virtual Meeting)
Wednesday, June 17, 2020, 6:00 pm

Upon Roll Call of the Board, the following board present (via Google Hangouts Meet, Virtual Meeting) were:

President Angela M. Cadwallader
Vice-President Ryan Sherwood
Secretary Carol Teweleit
Member Judy Rabon

Board Member Anthony Torres and Holloman Ex-Officio Col Bryan Callahan were absent from the meeting.

District Staff Members present (via Google Hangouts Meet, Virtual Meeting):

Jerrett Perry, Superintendent
Lisa Patterson, Executive Assistant
Colleen Tagle, Deputy Superintendent
Cara Malone, Deputy Superintendent
Justin Burks, Chief of Capital Outlay & Facilities
Bryan Runyan, K-12 Accounting

Minutes were prepared by Executive Assistant Lisa Patterson.

A. Introductions

1. Call to Order

President Cadwallader called this meeting to order at 6:00 p.m

2. Pledge of Allegiance and Salute to the Flag of the State of New Mexico

3. Adoption of Agenda – ACTION

Superintendent Perry requested the agenda be amended as follows:

Under I. Other Items of Business

- **Pull Item 4.-** Consider approval of the CES quote for the abatement and demolition of Sacramento Elementary School – ACTION

Under J. APS Board Policy Manual

- **Pull Item 1.** - School Volunteers Regulation IJOC-R

Secretary Teweleit made a motion to adopt the agenda as amended. Member Rabon seconded.

Executive Assistant Lisa Patterson conducted a roll call vote.

President Cadwallader voted “aye”

Vice-President Sherwood voted “aye”

Secretary Teweleit voted “aye”

Member Rabon voted “aye”

All Board members present voted “aye”, motion passes.

4. Welcome and Introduction

B. Approval of Minutes - ACTION

1. Consider Approval of Minutes for the May 20, 2020 Virtual Regular Board Meeting, the May 28, 2020 Virtual Special Board Meeting, the June 4, 2020 Virtual Board Work Session and the June 8, 2020 Virtual Executive Session

Secretary Teweleit made a motion to approve the Minutes. Vice-President Sherwood seconded.

Executive Assistant Lisa Patterson conducted a roll call vote.

President Cadwallader voted “aye”

Vice-President Sherwood voted “aye”

Secretary Teweleit voted “aye”

Member Rabon voted “aye”

All Board members present voted “aye”, motion passes

C. Presentations/Recognitions

1. New Mexico School Boards Association 2020 Excellence in Student Achievement Award

President Cadwallader and Superintendent Perry recognized Mr. Jim Heckert, CEO of GCRMC, and thanked him for the support and many contributions given to the students of the Alamogordo Public School District. Mr. Heckert will be presented with the NMSBA award at a later date.

D. Public Participation - first session for agenda items only

There was no public participation during the first session

E. Reports

1. Superintendent's Report

Superintendent Perry reported as follows:

- Our number one priority is to ensure staff and students are safe as we prepare to reenter the 2020-2021 school year
- We have been working vigilantly behind the scenes to develop a plan operationally and instructionally. The district’s re-entry plan will be discussed further at the 6.24.20 Board Work Session.
- We are in direct communication with the NM Re-Entry Task Force.
- There is a possibility of a flex schedule for students during the 2020-21 school year. This is all contingent on the Governor and DOH.
- A survey was recently sent to parents to gather their input as we prepare for the 2020-21 school year
- According to the LFC Report, the fund revenue for the State of NM is expected to fall 1.98 billion dollars below the December forecast.
- There is speculation that the CARE Act money is going to be held at the governor’s office. We need to protect our CARE Act money
- The 2020 Legislative Special Session begins on 6.23.2020.
- It is important to ensure we maintain our cash balance.
- We must fight for our impact aid with no SEG adjustment

- A survey has been developed concerning the CMS site relocation
- NMAA has announced that June 15 is the starting date for summer sports practices
- Proposed moving July's Regular Board Meeting a week later from July 15 to July 22

2. Departmental Reports

a. **Justin Burks, Chief of Capital Outlay & Facilities - Facilities Update** **i. PNM Energy Rebate at Sunset Hills in the amount of \$40,833.37**

Chief Burks provided an update on ongoing construction and maintenance projects. Mr. Burks recognized PNM for the \$40,833 energy rebate the district was eligible for and received as a result of Sunset Hills energy rebates. The plan is to reinvest these funds into additional energy projects.

Holloman Elementary

- 100% construction documents have been received
- Expect to release the request for proposal for construction of the school in early August (Aug. 3) with a recommendation to the Board at the September Board Meeting
- Architect will be invited to the July Board Meeting to give a presentation

Chaparral Middle School

- Survey for site selection has been compiled and is on our school website
- Educational specification work sessions will begin next week
- There has been discussion about determining the best way to procure the construction manager contract position. A recommendation is forthcoming.

Sacramento Elementary Project

- Plans and specifications are completed and have received PSFA approval
- Have obtained some CES pricing for this project, however due to procurement language concerns, it may be necessary to resubmit the project for additional pricing

b. **Cara Malone, Deputy Superintendent of Teaching & Learning – Department Updates**

Deputy Superintendent Cara Malone gave the Board an update on the Teaching & Learning Department. It has been a busy time for curriculum work. Over the past few weeks, the team has worked with over 91 teachers to develop curriculum documents to ensure we are prepared for instruction. Principals, Assistant Principals, Directors, Coordinators and Coaches will be completing the an online Professional Learning Institute available through Solution Tree. Deputy Malone spoke of upcoming professionally development opportunities. Deputy Malone was excited to announce that she is beginning to work on an agreement with NMSU-A where the high school will eventually become an early college high school where students will have the opportunity to receive an associate's degree by the time they graduate from high school.

c. **Colleen Tagle, Deputy Superintendent of Operations - Department Updates**

Deputy Superintendent Colleen Tagle gave the Board an overview of her department. In May, Student Nutrition provided over 98,000 meals. At the end of May, we transitioned over to the summer meal program. This is taking place at Sunset Hills, Sierra, Yucca, North, La Luz, CMS and near the Walker softball fields. There are 20,000 meals given out per week. Business and Finance has

been quite busy with end of year, contracts, purchase requisitions, procurements, etc. Deputy Tagle expressed her appreciation to Chief Procurement Officer Sheri Gardner for her diligence and hard work. K-12 Accounting has been doing a great job. Marie Bouma is another rock star in the Finance Department. Deputy Tagle expressed her appreciation to the entire Human Resources team. They too have been doing an awesome job. We have less than a dozen teachers that need to be hired next school year. This is astonishing compared to the past couple of years. Contracts will be issued to staff in the next few weeks, upon completion of the Legislative Special Session. Director of Health Services Lisa Patch created a "COVID" book highlighting the CDC guidelines, what policy changes will be needed, who is responsible, anticipated expenses, etc., a great resource to assist the district when reopening the schools.

- d. **Bryan Runyan, K-12 Accounting - Business & Finance Updates/Reports**
Mr. Bryan Runyan gave the Board an update on the Business & Finance Department and answered questions posed the Board. The PBC list has been received from our auditor. The department is in the process of closing out the 2019-20 fiscal year and preparing for the year end payroll.

- 3. **Holloman Ex-Officio Member's Report - Col Bryan Callahan**
Col Callahan was absent from this meeting.

F. Board Discussion

There was no board discussion.

G. Consent Agenda - ACTION

- 1. **Bids - none**
- 2. **Purchase Requisitions**
 - a. **Cooperative Educational Services Purchase Requisition 2005304 – \$163,728.75 for GoSafe Body Temperature and Facial Recognition Scanners and stands to be placed district wide. (Procured though CES Contract 16-023B-C101-ALL with Team 1st Technologies, LLC)**
 - b. **Goodheart-Wilcox Publishing Purchase Requisition 2005247 - \$29,310.35 for the purchase of curriculum and instructional materials for AHS Automotive and Welding Programs. (Procured through NM Procurement Code Exemption statute 13-1-98, purchases of books, periodicals, and training materials in printed or digital format from a publisher or copyright holders thereof)**
 - c. **CDW-G Purchase Requisition 2005299 - \$78,516.22 for Network Infrastructure Upgrade Aruba Phase II Wiring Upgrade. (Procured through contract 018-1819- C signed by the Board on May 23, 2019)**
 - d. **Increase of \$800,000 to A'viands, LLC Purchase Order 19200237 for a new total of \$1,800,000**
 - e. **Dell Purchase Requisition 20210244 - \$651,540 for the purchase of Chromebooks. (procured under the statewide purchasing agreement under contract #60-000-15-00008AH)**
 - f. **Heinemann Purchase Requisition 20210246 - \$179,229.75 for the purchase of Fountas & Pinnell Guided Reading Kits for Grades 2-5. (procured under NM Statute 13-1-98 exemptions from procurement. Purchase of books, periodicals and Training materials in printed or electronic format from the publisher or copyright holders thereof)**
 - g. **Heinemann Purchase Requisition 20210248 - \$27,657 for the purchase of**

All Board members present voted “aye”, motion passes.

H. Information to the Board

- 1. Purchase Order Listing for May 2020**
- 2. Accounts Payable Check Listing for May 2020**

President Cadwallader stated that the Board has reviewed these reports for the month of May 2020.

I. Other Items of Business

- 1. Consider approval of the board to delegate to the Superintendent the authority to execute the Settlement Agreement with GenCon General Contractors dated May 30, 2020 and that the actions of the Superintendent in furtherance of the completion of this Agreement be ratified – ACTION**

Vice-President Sherwood made a motion to approve delegating to the Superintendent the authority to execute the settlement agreement with GenCon General Contractors dated May 30, 2020 and that the actions of the Superintendent in furtherance of the completion of this agreement be ratified. Member Rabon seconded.

Executive Assistant Lisa Patterson conducted a roll call vote.

President Cadwallader voted “aye”

Vice-President Sherwood voted “aye”

Secretary Teweleit voted “aye”

Member Rabon voted “aye”

All Board members present voted “aye”, motion passes.

- 2. Consider approval to extend the Superintendent's Employment Contract to June 30, 2023. Term of Contract shall be from July 1, 2020 through June 30, 2023 – ACTION**

Vice-President Sherwood made a motion to approve extending the Superintendent's Employment Contract to June 30, 2023; term of contract shall be July 1, 2020 through June 30, 2023. President Cadwallader, Secretary Teweleit, and Member Rabon seconded.

Executive Assistant Lisa Patterson conducted a roll call vote.

President Cadwallader voted “aye”

Vice-President Sherwood voted “aye”

Secretary Teweleit voted “aye”

Member Rabon voted “aye”

All Board members present voted “aye”, motion passes.

- 3. Consider approval of the Five Year Facilities Master Plan – ACTION**

Vice-President Sherwood requested clarification on the priorities and wanted reassurance that the Board would have the ability to make changes to the priorities outlined in the facilities master plan. Vice-President Sherwood also requested a special session be held prior to the beginning of the school year to prioritize where we want to go as a school district.

Member Rabon made a motion to approve the Five Year Facilities Master Plan. Vice-President Sherwood seconded.

Executive Assistant Lisa Patterson conducted a roll call vote.

President Cadwallader voted “aye”

Vice-President Sherwood voted “aye”

Secretary Teweleit voted “aye”

Member Rabon voted “aye”

All Board members present voted “aye”, motion passes.

4. Consider approval of the CES quote for the abatement and demolition of Sacramento Elementary School – ACTION

This item was pulled from the agenda prior to the adoption of the agenda.

5. Consider re-appointment of Dale Lindley to the Alamogordo Parks and Recreation Board – ACTION

Member Rabon made a motion to re-appoint Dale Lindley to the Alamogordo Parks and Recreation Board. Vice-President Sherwood seconded.

Executive Assistant Lisa Patterson conducted a roll call vote.

President Cadwallader voted “aye”

Vice-President Sherwood voted “aye”

Secretary Teweleit voted “aye”

Member Rabon voted “aye”

All Board members present voted “aye”, motion passes.

6. Consider approval of the 2019-2020 Annual Inventory – ACTION

Deputy Superintendent Tagle explained that equipment identified from 1996 to 2001 and 2006 is missing and cannot be accounted for and is requesting that it be removed from district inventory.

Vice-President Sherwood made a motion to approve the 2019-2020 Annual/Missing Inventory. Member Rabon seconded.

Executive Assistant Lisa Patterson conducted a roll call vote.

President Cadwallader voted “aye”

Vice-President Sherwood voted “aye”

Secretary Teweleit voted “aye”

Member Rabon voted “aye”

All Board members present voted “aye”, motion passes.

J. APS Board Policy Manual

1. School Volunteers Regulation IJOC-R

This item was pulled from the agenda prior to the adoption of the agenda.

K. Public Participation - second session for non-agenda items

There was no public participation during the second session.

