

**F-1400      FF**  
**NAMING FACILITIES**

A new building will be named as soon as its construction has become a financial reality, the site has been selected, and the architect appointed. All schools will be named for community or historic locations or have geographic significance.

When a school is to be named, the Superintendent will appoint a committee from the geographic area of that school. The committee will include the Superintendent as chairman, a principal, at least five (5) citizens in the community, and students. Citizens, Board members, and School personnel may submit names for consideration by the committee.

When the use of a school changes and it no longer houses a regular school program, the Board, upon the recommendation of the Superintendent, may consider changing the name of the facility.

The Board will consider requests from School and community groups to rename a school library, school facility other than a school, and athletic or activity event for a person who has made a significant contribution to the School District. The group making the request must agree to provide appropriate recognition such as a plaque, portrait, or marker.

*Adopted:*    date of manual adoption

*Amended:*    July 17, 2019